

# Negaunee Township 2016-2017 Annual Budget Hearing

March 24, 2016

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## Call to Order

The Budget Hearing of the Negaunee Township Board was called to order at 6:00 p.m. by William Carlson with the Pledge of Allegiance. A Roll Call vote was taken indicating:

Present: William Carlson, John Ennett, Carl Nurmi, Rachel Sertich and Duane Soine.

Absent: None

## Public Comment

Rudy Goupille, 417 S. Basin Drive, addressed the Board with regards to the Mineral Extraction Ordinance and what it entails. He indicated the ordinance does not specify a maximum yardage amount. The Supervisor and Zoning Administrator noting this item was going to be reviewing by the Planning Commission.

## Proposed Budgets

The following proposed budgets were individually reviewed:

- 1) General Fund
- 2) Brownfield Fund
- 3) Community Center Fund
- 4) Fire Fund
- 2) Liquor Fund
- 5) Road Fund
- 6) Sanitation Fund
- 7) Water Fund

Upon motion of Duane Soine, seconded by Carl Nurmi, the 2016-2017 *proposed* budgets as presented and amended were approved, for presentation at the Township's 2016 Annual Meeting. Motion Carried.

## Truth in Taxation

Upon motion of John Ennett, seconded by Duane Soine, it is the intent of the Township Board to levy the following taxes for the 2016-2017 Fiscal Year based on the following levy amounts not to exceed:

Township Operating	1.39480
Community Center	1.99260
Roads	0.97400
Fire	<u>2.50000</u>
TOTAL	6.86140

Motion Carried

Aye: 5 Nay: 0 Absent: 0

## Annual Salary Schedule

Upon motion of Rachel Sertich, seconded by John Ennett, the Negaunee Township Board submits the following salary schedule for the fiscal year commencing April 1, 2016 and ending March 31, 2017 to be approved at the Annual Meeting: Supervisor \$16,000 per year, Clerk \$15,000 per year, Treasurer \$15,000 per year, and Trustee \$4,200 per year. Motion Carried. Aye: 5 Nay: 0 Absent: 0

## Adjournment

No further business appearing and upon motion of Rachel Sertich, seconded by John Ennett, the Budget Hearing was adjourned at 6:42 p.m. Motion Carried.

Respectfully submitted,

Rachel Sertich  
Clerk

# Negaunee Township 2016 Annual Meeting

March 24, 2016

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## Call to Order

The Annual Meeting of the Negaunee Township Board was called to order at 6:43 p.m. by William Carlson. A Roll Call vote was taken indicating:

Present: William Carlson, John Ennett, Carl Nurmi, Rachel Sertich and Duane Soine

Absent: None

## 2015 Budget & Annual Meeting Minutes

The minutes of the March 26, 2015 Budget Hearing and 2015-2016 Annual Meeting were reviewed. Upon motion of Carl Nurmi, seconded by Duane Soine, the minutes as presented were approved. Motion Carried.

## Public Comment

Gary Wommer, 64 Co. Rd. 510, thanked the Board for the work performed on the Hardwood Lane water project which just saw the completion of the Special Assessment. He noted this was a good example of the Township and residents working together on a beneficial project.

## Annual Salary Schedule

Upon motion of Gary Wommer, seconded by Al Reynolds, approval was given to set the following Board salary schedule for the fiscal year commencing April 1, 2016 and ending March 31, 2017: Supervisor \$16,000 per year, Clerk \$15,000 per year, Treasurer \$15,000 per year, and Trustee \$4,200 per year. Motion Carried.

## Authorization Resolutions

WHEREAS, the electors of the Township of Negaunee, at its Annual Meeting, empower the Township Board to buy or sell property as deemed in the best interest of the Township;

And, WHEREAS, the Township Board requires a depository for its funds;

And, WHEREAS, the Township desires to appoint Legal Counsel;

And, WHEREAS, the Township desires to appoint an Auditor;

And, WHEREAS, the Township desires to approve checking accounts;

LET IT BE KNOWN that at the 2016 Annual Hearing held on March 24, 2016 the following motions were made and approved:

- 1) **Approve Buying & Selling of Property** Upon motion of Patrick Moyle, seconded by Gary Wommer, Township officials are empowered to Buy or Sell property as deemed necessary and in the best interest of the Negaunee Township. Aye: 5 Nay: 0 Absent: 0 Motion Carried
- 2) **Designate Depository** Upon motion of Patrick Moyle, seconded by Gary Wommer, approval was given to appoint Wells Fargo Bank, N.A., Range Bank, River Valley Bank and MBank as depositories for Negaunee Township Funds. Aye: 5 Nay: 0 Absent: 0 Motion Carried
- 3) **Designate Attorney** Upon motion of Gary Wommer, seconded by Al Reynolds, approval was given to appoint Kevin Koch and Fahey Schultz Burzych & Rhodes, PLC, as legal counsel for Negaunee Township. Aye: 5 Nay: 0 Absent: 0 Motion Carried
- 4) **Designate Auditors** Upon motion of Patrick Moyle, seconded by Linda Olson, approval was given to continue the contract with Cowell & LaPointe as Negaunee Township Auditors for the 2016-2017 Fiscal Year. Aye: 5 Nay: 0 Absent: 0 Motion Carried
- 5) **Approve Township Checking Accounts** Upon motion of Gary Wommer, seconded by Patrick Moyle, approval was given for the following Township checking accounts:
  - Brownfield Fund Checking Account
  - Community Center Security Deposit Checking Account
  - General Fund "Pooled" Checking Account
  - Tax Fund Checking Account

# Negaunee Township 2016 Annual Meeting

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- Trust and Agency Checking Account
- Water "Pooled" Checking Account
- Water Operations & Maintenance Checking Account

Motion Carried

Aye: 5 Nay: 0 Absent: 0

## Committee Approvals

Board members reviewed the various Township Committees. Upon motion of Patrick Moyle, seconded by Jeff Kontio, the following individuals are appointed to the Committees indicated, to serve in that capacity until the next Township Annual meeting or until their successor has been appointed, with appropriately staggered terms for the Planning Commission members.

<u>Planning Commission</u>	<u>Zoning Board of Appeals</u>	<u>Board of Review</u>	<u>Brownfield Committee</u>	<u>Wellhead Protection Committee</u>	<u>Personnel Committee</u>
Thyra Karlstrom Lisa Petersen Al Reynolds Jim Thams Carl Nurmi (Bd. Liaison) Linda Olsen (Non-Voting Sec)	Steve Laine Eugene Maki Lisa Peterson Linda Olsen (Alternate & Secretary)	Yvonne Clark Bill Michelin Wayne Moilanen Doug Pascoe	Greg Johnson Kevin Jokinen Mike Lempinen Eugene Maki James Thams Nick Leach, Zoning Admin.	Thyra Karlstrom James Lounds George Saip William Carlson, Sup Carl Nurmi, Bd Mbr Russ Williams, Wtr Sup Nick Leach Zoning Admin Linda Olsen (Non-Voting Sec)	Patti LaFond, Comm Ctr Rachel Sertich, Twp Bd Duane Soine, Twp Bd Russ Williams, Twp Emp Carrie Heard, Twp Emp Lisa Petersen, Twp Res.
<u>Bldg/Rec Comm</u>	<u>Emergency Management Coordinator</u>	<u>Fire Auxiliary</u>	<u>Utility Review Committee</u>		
Duane Soine (Bd. Liaison)	William Carlson	Ray Ball William Carlson Earl Pleau	John Ennett		

Motion Carried

Aye: 5 Nay: 0 Absent: 0

## Budget Approval

Upon motion of Gary Wommer, seconded by Patrick Moyle, approval was given to adopt the 2016-2017 Fiscal Year Budgets for all funds as amended and approved at the Township Budget Hearing. Motion Carried  
Aye: 5 Nay: 0 Absent: 0

## Old Business

None

## New Business

None

## Adjournment

No further business appearing and upon motion of John Ennett, seconded by Carl Nurmi, the Annual Meeting was duly adjourned at 7:00 p.m.

Respectfully submitted,

Rachel Sertich  
Clerk

## Negaunee Township Regular Board Meeting – March 24, 2016

### Call to Order

William Carlson, Township Supervisor, called the meeting to order at 7:10 p.m.. Other Board members present included John Ennett, Carl Nurmi, Rachel Sertich and Duane Soine .

Absent: None

### Agenda

Board members reviewed the Agenda which had been revised several times. Upon motion of John Ennett, seconded by Duane Soine, the revised agenda as presented was approved. Motion Carried.

### Approval of Minutes

Upon motion of John Ennett, seconded by Carl Nurmi, the minutes of the Township Board meeting held on February 11, 2016 were approved. Motion Carried.

### Public Comment

None

### Old Business

Hiring Policy Board members discussed the Township’s hiring Policy, including the need to post job openings.

Tax Commission Letter Board members reviewed information from the Township Attorney regarding the Board request from the 2/11/16 Board Meeting to prepare a letter to the State Tax Commission. Based on current information and speaking with the current Assessor, the Attorney indicated a letter would not be forthcoming due to the lack of significant findings.

Community Center Board – Legislation Regarding Pay Board members review information from the MTA and Fahey, Schwartz Law Firm noting the amendment to the Community Center Act to allow for the “governing body of the village or township shall determine by resolution the compensation of the Board of Directors” was being delivered to the Legislators in Lansing.

### New Business

MCSWMA Recycle Agreement Board members reviewed new Recycling Agreement with the Marquette County Solid Waste Management Authority. The item was tabled until the May meeting.

**<VERIFY CALCULATIONS>** Garbage Contract - Fuel Cost Adjustment–Board members discussed the North Country Disposal solid waste contract which allows for an annual cost of living increase and \$.82 fuel cost decrease (average of 78 miles weekly) for a new monthly charge to the Township of 7,417.82. Upon motion of Duane Soine, seconded by Carl Nurmi, approval was given to decrease North County Disposal’s monthly contract amount (per the contract) from \$7,625.77 to \$7,417.82. Motion Carried.

Iron Ore Heritage Trail Recreation Authority – Township Representative The term of the current Negaunee Township representative to the Iron Ore Heritage Trail Recreation Authority was up for renewal. Upon motion of John Ennett, seconded by Carl Nurmi, Al Reynolds was appointed as Negaunee Township representative to the Iron Ore Heritage Trail Recreation Authority for an additional three year term to begin with the Authority’s April 27, 2016 meeting. Motion Carried.

Michigan Association of Township Supervisors Sprint Conference The Supervisor requested approval to attend the MAT Spring Education Conference for Township Supervisors in Traverse City, Michigan April 27-29, 2016. Upon motion of Duane Soine, seconded by Rachel Sertich, approval was given for the Township Supervisor to attend the MAT 2016 Spring Conference at a cost not to exceed \$763, with the stipulation Board members will be updated with detailed information pertaining to the sessions attended. Motion Carried with John Ennett casting a negative vote.

MERS 457 Plan Board members discussed joining the MERS 457 Plan for the benefit of employees. The item will be forwarded to the Personnel Committee, with their recommendation to be provided to the Township Board at the April meeting (if possible).

Trustee Resignation and Pending Opening A letter dated March 24, 2016 from Township Trustee, Carl Nurmi, was reviewed. Because of Mr. Nurmi's pending move to Wakefield, Michigan, he was tendering his resignation effective April 15, 2016.

Position Openings Openings will exist on the Community Center Board and the Township Board. It was noted applications for these positions will be posted on Michigan Works and in the local newspaper.

## **Reports**

Community Center Board The Board reviewed the minutes of the Community Center Board meeting held on March 9, 2016 and a Special Meeting held on March 23, 2016. Items highlighted included: 1) new tires were installed on the Department truck, 2) ski trails and ice rink were finished for the season, 3) safety training on lock out procedures was completed, 4) costs will be obtained for new tile flooring for the gym, 5) the rental contract will be discussed at the April meeting, 6) the 2016-2017 budget was adopted, 7) boiler repairs at a cost of \$1,360 were approved, and 8) pay increase for Department custodian was approved.

Fire Department Report Jeff Kontio, Fire Chief, was in attendance and provided a verbal Fire Department report for March, 2016. Items highlighted included: 1) 14 calls for the month of February (19 year to date), and 2) training was annual blood borne / airborne training and exposure protocols.

Water Report Board members reviewed the Water Department Report for February / March 2016 from Water Supervisor, Russ Williams, who was in attendance. Items highlighted included: 1) snow removal was being completed for the hydrants, 2) one empty residence had experienced a water line leak, 3) annual pumpage and cross connection reports for the DEQ had been submitted, 4) sampling site plan has been updated to meeting new DEQ rules, 5) Nelson Tank & Engineering had inspected the elevated tank on 3/17/16, and 6) bids on the tank painting were due 4/19/16.

Water Rate Structure Verification Upon motion of John Ennett, seconded by Carl Nurmi, as an abundance of caution and in order to make certain the water rate formula currently in place is being implemented correctly, approval was given for Traverse Engineering to review the current rate structure calculation to verify its accuracy. Motion Carried.

## **Clerk Report (Bills, Claims)**

Water fund checks #7721 through #7737 from Range Bank totaling \$35,132.78 were reviewed. Upon motion of John Ennett, seconded by Carl Nurmi, the Water fund checks as presented were approved. Motion Carried.

General Fund checks and ACH items for March will be presented at the April, 2016 meeting.

Budget Adjustments The Clerk recommended budget adjustments for the General, Brownfield, Community Center, Fire, Road, Sanitation and Water Funds. Upon motion of John Ennett, seconded by Carl Nurmi, adjustments for 2015-2016 budget line items were approved – a

complete copy of which is maintained in the Clerk's Township 2015-2016 Budget files. Motion Carried.

The Clerk noted the Presidential Primary election had run smoothly thanks to the efforts of the Precinct Chairperson, Jackie Shier, and the Election Inspectors. With a 32% voter turnout for the Township, this was the highest seen in a Presidential Primary in many years.

**Planning Report** Carl Nurmi, Board Liaison to the Planning Committee, and Nick Leach, Zoning Administrator, provided an update on the meetings held on March 15, 2016. Highlights included: 1) work on the sign ordinance including discussion on lighting and digital signs. It was noted Kona Ridge had made a \$30,000 installment payment towards their \$90,000 bond, and a Public Hearing will be held during the April meeting for 2 Conditional Use items – one for Mr. Moyle and the other for 35 acres of property on Jarvi Road.

**Assessor's Report** Susan Bovan, Assessor, provided a written monthly report dated March, 2016. Items highlighted included: 1) 2016 Roll Prep, and 2) Personal Property.

The Assessor noted 44 items had been brought to the March Board of Review, which had run smoothly. Ms. Bovan indicated property values will be negatively impacted due to the gravel pit on Co.Rd. 510.

**Treasurer's Report** John Ennett, Treasurer, provided the Treasurer's report. He noted tax collection has been completed and the Hardwood Lane Water Project has been finalized and the bank account closed out.

**Supervisor's Report** William Carlson, Township Supervisor, provided an update on Township activities since the last Board meeting.

**Wellhead Protection Committee** No report.

**Brownfield Authority** It was noted the abatement is complete, with additional soil testing on the roofing to be completed. The contaminated soil should be removed within the next 7-10 days.

**Advisory Trail Committee** Al Reynolds noted they are waiting for spring for the next round of work to begin.

**Personnel Committee** No meeting held, with one to be scheduled prior to the next Board meeting.

**Unfunded Liability** Board members discussed payment of the MERS Unfunded Liability in the approximate amount of \$77,158. The payment would allow the Township to look into changes for the current retirement plan, but changes would not be mandatory. Upon motion of Rachel Sertich, seconded by Carl Nurmi, approval was given to apply \$77,158 towards the MERS Unfunded Liability including \$32,363.49 from the Community Center Fund, \$25,732.62 General Fund, \$11,145.04 Sanitation Fund, \$7,265.71 Water Fund, \$445.80 Fire Fund and \$214.33 Brownfield Fund. Motion Carried *with John Ennett casting a negative vote.*

**Emergency Management Report** Mr. Carlson noted address changes had been updated.

### **Correspondence**

- Letter to Kevin Koch

### **Additional Public Comment**

Linda Olsen questioned whether or not there might be lead in the Township water system. Russ Williams noted due to the age of the system, lead pipe were not used in the system construction. In addition, lead is one of the water tests conducted as required by the DEQ.

Gary Wommer, 65 Co.Rd. 510, noted he'd spoke with a representative from the Marquette County Road Commission regarding the pending upgrades in 2016 and 2017 to Co. Rod. 510.

### **Informational Items**

- Supervisor Meeting – Marquette Township
- MCSWA Information
- Central Dispatch
- MCTA Minutes
- Mqt. County Road Commission Minutes

### **Board Member Comment**

John Ennett wanted to verify the mineral extraction issue would be pursued. Nick Leach indicated the Planning Commission would review the issue.

### **Next Meetings**

The next scheduled Township Board Meeting will be held on Thursday, April 14, 2016, to be held at 7 p.m. at the Negaunee Township Hall.

### **Adjournment**

No further business appearing and upon motion of Carl Nurmi, seconded by Rachel Sertich, the meeting was duly adjourned at 8:20 p.m.

Respectfully submitted,

Rachel Sertich  
Negaunee Township Clerk