

## Negaunee Township Regular Board Meeting – October 12, 2017

### **Call to Order**

William Carlson, Township Supervisor, called the meeting to order at 7:00 p.m. with the Pledge of Allegiance. Other Board members present included Kathleen Carlson, Patrick Moyle, Rachel Sertich and Gary Wommer.

### **Absent:**

None

### **Agenda**

Upon motion of Patrick Moyle, seconded by Kathy Carlson, the Agenda as presented was approved. Motion Carried.

### **Approval of Minutes.**

Board members reviewed the minutes for the Regular Board Meeting held on September 14, 2017. It was noted under the Community Center Board (CCB) information, the minutes should note CUPPAD was awarded the bid to prepare the CCB's new 5 Year Plan. Upon motion of Patrick Moyle, seconded by Kathy Carlson, the minutes as corrected were approved. Motion carried.

### **Public Comment**

Nolan "Lanny" Duquette, 193 Sunset Drive, Negaunee, addressed the Board regarding the condition of Co.Rd. 492 from near the Negaunee Cemetery to the corner of M-35 and Co.Rd. 492. He had contacted the Marquette County Road Commission (MCRC) and the City of Negaunee regarding the criteria to have the one mile stretch of road upgraded. He encouraged Negaunee Township personnel to contact the necessary individuals and work to have this portion of road upgraded.

The Township Supervisor indicated with Co.Rd. 492 no longer deemed a trucking route due to weight restrictions, the City of Negaunee would have to lift their restrictions before the Road Commission might look to make improvements. The Supervisor will once again contact the MCRC.

Steve Krook, 453 South Basin Drive, addressed the Board on behalf of himself and residents on South Basin Drive, Three Mile Road, Nardi Road, Ketchum Drive and Pietro Drive. He provided a signed petition from 26 residents of the area requesting Negaunee Township look to blacktop the roadway from the end of the current blacktop to the Totem Pole.

### **Presentation**

Jason Rolling, Senior Vice President with MBank, made a presentation to the Board regarding the services which MBank could provide to Negaunee Township, including bank accounts with minimal service charges.

### **Old Business**

*Medical Marijuana Permits / Board & Planning Work Session* Board members discussed Michigan's medical marijuana permitting process, with applicants being able to apply for permits with municipalities which "opt in" to the Medical Marijuana Facilities Licensing beginning 12/15/17. It was recommended no matter whether the Township Board decides to opt in or opt out of the licensing process at the Township level, the Board should adopt a Resolution which indicates the decision for or against so the Township's intent is known.

It was noted the Michigan Marijuana Act of 2008 deals with the growing, selling and processing of medical marijuana. Now municipalities have the choice of whether or not they wish to regulate the process, and the Township Planning Commission is reviewing the information.

The Zoning Administrator had reached out to residents who had attended the recent forum to see if they would be interested in being members of a possible Ad-Hoc Committee. He also indicated the Township's current policy on marijuana should be reviewed for rescission as it would have minimal strength from a legal standpoint.

Upon motion of Kathy Carlson, seconded by Rachel Sertich, a joint work session of the Township Board and the Planning Commission will be held on Thursday, October 19<sup>th</sup>, at 6:00 p.m. to share information on Michigan Medical Marijuana including the permitting process. Motion Carried.

Re-Bonding of 2002 General Obligation Bonds

Upon motion of Gary Wommer, seconded by Patrick Moyle, the following Resolution was adopted:

**RESOLUTION AUTHORIZING ISSUANCE OF  
2017 GENERAL OBLIGATION LIMITED TAX REFUNDING BONDS**

WHEREAS, the Township of Negaunee, County of Marquette, State of Michigan (the "Township"), pursuant to Act 34, Public Acts of Michigan, 2001, as amended ("Act 34"), has previously issued its 2002 General Obligation Limited Tax Bonds, in the original principal amount of \$450,000, dated June 1, 2002 (the "Prior Bonds") which were issued for the purpose of paying part of the cost of certain capital improvements to the Township's Township Hall consisting generally of an addition and necessary renovations to the existing facility; and

WHEREAS, Act 34 authorizes the Township to refund or advance refund all or part of the outstanding securities of the Township; and

WHEREAS, the Township has been advised that it may be able to accomplish a net savings of debt service costs by refunding all or a portion of the outstanding Prior Bonds through the issuance of refunding bonds by the Township; and

WHEREAS, the Township desires to issue refunding bonds pursuant to Act 34 in the aggregate principal amount of not to exceed Two Hundred Sixty Thousand Dollars (\$260,000) for the purpose of paying all or part of the cost of refunding all or part of the Prior Bonds in order to achieve interest cost savings for the benefit of the Township; and

WHEREAS, mBank, Manistique, Michigan (the "Bank") has offered to purchase the bond and the Township intends to negotiate the sale of the bond with the Bank.

NOW, THEREFORE, BE IT RESOLVED THAT:

1. Approval of Bank Offer. The offer of the Bank presented to the Township to place the bond with the Bank is hereby accepted and the Township Treasurer is authorized to execute any necessary documents in order to effectuate the issuance, sale and delivery of the bond in accordance with law and this Resolution, such actions heretofore are hereby ratified, confirmed and approved.

2. Authorization of Bonds: Bond Terms. Bonds of the Township designated 2017 General Obligation Limited Tax Refunding Bonds (the "Bonds") are authorized to be issued in the aggregate principal sum of Two Hundred Sixty Thousand Dollars (\$260,000) for the purpose of paying the costs of refunding all or part of the Prior Bonds, including the costs incidental to the issuance, sale and delivery of the Bonds.

The issue shall consist of bonds in fully-registered as to principal and interest of the denomination of \$1,000 or multiples thereof not exceeding for each maturity the maximum principal amount of that maturity, or alternatively, may consist of a single-instrument, non-convertible bond, as determined at the time of sale, dated as of the date of delivery or such other date determined by the Township Supervisor, Clerk, or Treasurer (the "Authorized Officers"). The Bonds shall be payable in principal installments at the times and in the amounts and shall bear interest at the rates as set forth in Exhibit A, attached hereto and made a part hereof. The Bonds shall be subject to prepayment prior to maturity in whole or in part at any time in the manner as set forth in Exhibit A.

Interest shall be payable to the registered owner of record as of the 15th day of the month prior to the payment date for each interest payment. The record date of determination of registered owner for purposes of payment of interest as provided in this paragraph may be changed by the Township to conform to market practice in the future. Interest on the Bonds shall be payable by check by the Township Treasurer who shall act as the paying agent, bond registrar and transfer agent for the Bonds (the "Transfer Agent") mailed to the registered owner at the registered address, as shown on the registration books of the Township maintained by the Transfer Agent.

3. Execution of Bonds; Book-Entry-Only Form. The Bonds of this issue shall be executed in the name of the Township with the manual or facsimile signatures of the Supervisor and Township Clerk and shall have the seal of the Township, or a facsimile thereof, printed or impressed on the Bonds. Bonds bearing the manual or facsimile signatures of the Supervisor and Township Clerk shall require no further authentication. The Bonds shall be delivered by the Transfer Agent to the Bank or other person in accordance with instructions from the Treasurer upon payment of the purchase price for the Bonds in accordance with the bid therefor when accepted.

4. Transfer of Bonds. The Transfer Agent shall keep the books of registration for this issue on behalf of the Township. Any bond may be transferred upon such registration books by the registered owner of record, in person or by the registered owner's duly authorized attorney, upon surrender of the bond for cancellation, accompanied by delivery of a duly executed written instrument of transfer in a form approved by the Transfer Agent. Whenever any bond or bonds shall be surrendered for transfer, the Township shall execute and the Transfer Agent shall authenticate and deliver a new bond or bonds, for like aggregate principal amount. The Transfer Agent shall require the payment by the bondholder requesting the transfer of any tax or other governmental charge required to be paid with respect to the transfer.

Unless waived by any registered owner of Bond to be redeemed, official notice of redemption shall be given by the Transfer Agent on behalf of the Township. Such notice shall be dated and shall contain at a minimum the following information: original issue date; maturity dates; interest rates; certificate numbers (and in the case of partial redemption) the called amounts of each certificate; the place where the Bond called for redemption are to be surrendered for payment; and that interest on the Bond or portions thereof called for redemption shall cease to accrue from and after the redemption date.

In addition, further notice shall be given by the Transfer Agent in such manner as may be required or suggested by regulations or market practice at the applicable time, but no defect in such further notice nor any failure to give all or any portion of such further notice shall in any manner defeat the effectiveness of a call for redemption if notice thereof is given as prescribed herein.

5. Security for the Bonds; Limited Tax Pledge; Defeasance of the Bonds. The Township hereby pledges its limited tax full faith and credit for the prompt payment of the principal and interest on the Bonds. The Township shall, each year budget the amount of the debt service coming due in the next fiscal year on the principal of and interest on the Bonds and shall advance as a first budget obligation from its general funds available therefor, or, if necessary levy taxes upon all taxable property in the Township subject to applicable constitutional and statutory tax rate limitations, such sums as may be necessary to pay such debt service in said fiscal year. The Treasurer is authorized and directed to open a separate fund with a bank or trust company designated by the Township Board to be known as the 2017 General Obligation Limited Tax Refunding Bonds Debt Retirement Fund (the "Debt Retirement Fund"), the moneys to be deposited into the Debt Retirement Fund to be specifically earmarked and used solely for the purpose of paying principal of and interest on the Bonds as they mature. Into said fund there shall be placed the accrued interest, if any, received at the time of delivery of the Bonds.

In the event cash or direct obligations of the United States or obligations the principal of and interest on which are guaranteed by the United States, or a combination thereof, the principal of and interest on which, without reinvestment, come due at times and in amounts sufficient to pay the principal of and interest on the bond when due, shall be deposited in trust, this resolution shall be defeased and the owners of the bond shall have no further rights under this resolution except to receive payment of the principal of and interest on the bond from the cash or securities deposited in trust and the interest and gains thereon and to transfer and exchange bond as provided herein.

6. Issuance Fund; Proceeds of Bond Sale. The proceeds of the Bonds shall be used to pay the costs of issuance of the Bonds and to secure payment of the Prior Bonds as provided in this paragraph. Upon receipt of the proceeds of sale of the Bonds, the accrued interest and premium, if any, shall be deposited in the Debt Retirement Fund and used to pay interest on the Bonds on the first interest payment date, provided, however, that at the discretion of an Authorized Officer in consultation with bond counsel, all or a portion of any premium received upon delivery of the Bonds may be deposited in the Escrow Fund (defined below). From the proceeds of the Bonds there shall next be set aside a sum sufficient to pay the costs of issuance of the Bonds in a fund designated 2017 General Obligation Limited Tax Refunding Bonds Issuance Fund (the "Issuance Fund"). Moneys in the Issuance Fund shall be used solely to pay expenses of issuance of the Bonds. At the option of an Authorized Officer, the Issuance Fund may be established and administered by the Escrow Agent. Any amounts remaining in the Issuance Fund after payment of issuance expenses shall be transferred to the Debt Retirement Fund for the Bonds.

The balance of the proceeds of the Bonds, together with other available funds of the Township, if any, shall be deposited in an escrow fund (the "Escrow Fund") consisting of cash and investments in direct obligations of or obligations the principal of and interest on which are unconditionally guaranteed by the United States of America or other obligations the principal of and interest on which are fully secured by the foregoing (the "Escrow Securities") and used to pay the principal of and interest on all or a portion of the Prior Bonds as determined by an Authorized Officer at the time of sale. The Escrow Fund shall be held in trust by the Bank of New York Mellon Trust Company N.A., Detroit, Michigan (the "Escrow Agent"), pursuant to an escrow agreement (the "Escrow Agreement") which shall irrevocably direct the transfer agent for the Prior Bonds to take all necessary steps to pay the principal of, interest and redemption premium, if any, on the Prior Bonds when due, and to call the Prior Bonds for redemption on the first date such Prior Bonds may be called for redemption. The Authorized Officers are each individually authorized and directed to appoint an Escrow Agent and execute the Escrow Agreement on behalf of the Township. The amounts held in the Escrow Fund shall be such that the cash and investments and income received thereon will be sufficient without reinvestment to pay the principal of and interest on the Prior Bonds when due at maturity or call for redemption as required by this section. Following establishment of the Escrow Fund, any amounts remaining in the debt retirement funds for the Prior Bonds shall be transferred to the Debt

Retirement Fund for the Bonds. The Authorized Officers are each authorized and directed to purchase or cause to be purchased, Escrow Securities, including United States Treasury Obligations – State and Local Government Series (SLGS), in an amount sufficient to fund the Escrow Fund.

7. Bond Form. The Bonds shall be in substantially the following form:

THIS BOND HAS NOT BEEN REGISTERED UNDER THE SECURITIES ACT OF 1933, AS AMENDED, OR THE MICHIGAN UNIFORM SECURITIES ACT, AS AMENDED, IN RELIANCE UPON EXEMPTIONS THEREUNDER. ANY RESALE OR OTHER TRANSFER OF THIS BOND MAY BE MADE ONLY UPON REGISTRATION UNDER SUCH ACTS OR IN AN EXEMPT TRANSACTION UNDER SUCH ACTS AND UPON COMPLIANCE WITH THE CONDITIONS SET FORTH HEREIN AND MAY BE OFFERED AND SOLD ONLY IF REGISTERED PURSUANT TO THE PROVISIONS OF THOSE ACTS OR IF AN EXEMPTION FROM REGISTRATION IS AVAILABLE.

R-1  
**UNITED STATES OF AMERICA  
STATE OF MICHIGAN  
COUNTY OF MARQUETTE**

**TOWNSHIP OF NEGAUNEE**

**2017 GENERAL OBLIGATION LIMITED TAX REFUNDING BOND**

<u>Interest Rate</u>	<u>Maturity Date</u>	<u>Date Of Original Issue</u>
	June 1, 20__	October 24, 2017

Registered Owner: mBank

Principal Amount: Two Hundred Sixty Thousand Dollars (\$260,000)

The Township of Negaunee, County of Marquette, State of Michigan (the "Township"), acknowledges itself to owe and for value received hereby promises to pay to the Registered Owner specified above, or registered assigns, the Principal Amount specified above, in lawful money of the United States of America, on the Maturity Date specified above, unless prepaid prior thereto as hereinafter provided, with interest thereon (computed on the basis of a 360-day year consisting of twelve 30-day months) from the Date of Original Issue specified above or such later date to which interest has been paid, until paid, at the Interest Rate per annum specified above, first payable on June 1, 2018 and semiannually thereafter. Principal of this bond is payable by the Treasurer of the Township or such other paying agent as the Township may hereafter designate by notice mailed to the registered owner not less than sixty (60) days prior to any interest payment date (the "Transfer Agent"). Interest on this bond is payable to the registered owner of record as of the fifteenth (15th) day of the month preceding the interest payment date as shown on the registration books of the Township kept by the Transfer Agent by check or draft mailed by the Transfer Agent to the registered owner of record at the registered address. For prompt payment of this bond, both principal and interest, the full faith, credit and resources of the Township are hereby irrevocably pledged.

This bond is one of a series of bonds of even Date of Original Issue aggregating the principal sum of \$260,000, issued pursuant to the provisions of Act 34, Public Acts of Michigan, 2001, as amended and pursuant to a resolution of the Township Board of the Township adopted October 12, 2017 for the purpose of defraying the costs of refunding certain prior bond issues of the Township.

Bonds of this issue maturing in the years 2018 to 2022, inclusive, shall not be subject to redemption prior to maturity. Bonds or portions of bonds of this issue in multiples of \$1,000 maturing in the year 2023 and thereafter shall be subject to redemption prior to maturity, at the option of the Township, in any order of maturity and by lot within any maturity, on any date on or after June 1, 2022, at par and accrued interest to the date fixed for redemption.

Notice of redemption of any bond shall be given by the Transfer Agent at least thirty (30) days prior to the date fixed for redemption by mail to the registered owner at the registered address shown on the registration books kept by the Transfer Agent. No further interest on a bond or portion thereof called for redemption shall accrue after the date fixed for redemption, whether presented for redemption or not, provided funds are on hand with the Transfer Agent to redeem this bond.

Any bond is transferable only upon the registration books of the Township kept by the Transfer Agent by the registered owner of record in person, or by the registered owner's attorney duly authorized in writing, upon the surrender of this bond together with a written instrument of transfer satisfactory to the Transfer Agent duly executed by the registered owner or the registered owner's attorney duly authorized in writing, and thereupon a new registered bond or bonds in the same aggregate principal amount and of the same maturity shall be issued to the transferee in exchange therefor as provided in the resolution authorizing this bond and upon the payment of the charges, if any, therein prescribed.

This bond, including the interest thereon, is payable as a first budget obligation from the general funds of the Township, and the Township is required, if necessary, to levy ad valorem taxes on all taxable property in the Township for the payment thereof, subject to applicable constitutional and statutory tax rate limitations.

It is hereby certified and recited that all acts, conditions and things required by law to be done, precedent to and in the issuance of this bond and the series of bonds of which this is one, exist and have been done and performed in regular and due form and time as required by law, and that the total indebtedness of the Township, including this bond and the series of bonds of which this is one, does not exceed any constitutional or statutory debt limitation.

IN WITNESS WHEREOF, the Township, by its Township Board, has caused this bond to be executed with the [manual/facsimile] signatures of its Supervisor and its Township Clerk and its corporate seal or a facsimile thereof to be [impressed/printed] hereon, all as of the Date of Original Issue.

TOWNSHIP OF NEGAUNEE  
County of Marquette  
State of Michigan

By: \_\_\_\_\_  
William Carlson  
Its: Supervisor

(SEAL)

By: \_\_\_\_\_  
Rachel Sertich  
Its: Clerk

8. Tax Covenant; Qualified Tax-Exempt Obligations. The Township shall, to the extent permitted by law, take all actions within its control necessary to maintain the exclusion of the interest on each issue of the Bonds from gross income for federal income tax purposes under the Internal Revenue Code of 1986, as amended (the "Code"), including, but not limited to, actions relating to any required rebate of arbitrage earnings and the expenditures and investment of Bond proceeds and moneys deemed to be Bond proceeds. The Township hereby designates the Bonds as "qualified tax exempt obligations" for purposes of deduction of interest expense by financial institutions pursuant to Section 265(b)(3) of the Code.

9. Negotiated Sale. The Township Board has considered the option of selling the Bonds through a competitive sale and a negotiated sale, and pursuant to the requirements of Act 34, and determines that a negotiated sale of the Bonds will allow more flexibility in accessing the municipal bond market, and to price and sell the Bonds at the time that is expected to best achieve the most advantageous interest rates and costs to the Township, and will provide the Township with greater flexibility in structuring bond maturities and adjusting terms for the Bonds.

10. Adjustment of Bond Terms and Other Actions. The Authorized Officers are each authorized to (a) adjust the final bond details set forth herein to the extent necessary or convenient to complete the transaction authorized herein, and in pursuance of the foregoing is authorized to exercise the authority and make the determinations authorized pursuant to Sections 315(1)(d) of Act 34, including but not limited to determinations regarding interest rates, prices, discounts, maturities, principal amounts, denominations, date of issuance, interest payment dates, redemption rights, the place of delivery and payment, designation of series, the portion or portions of the Prior Bonds to be refunded, and other matters within the parameters established by this resolution, provided that the refunding shall result in a net present value savings to the Township and provided further the Bonds shall mature not later than June 1, 2027; (b) execute and deliver such certificates and documents and do all other acts and take all other necessary procedures required to effectuate the sale, issuance and delivery of the Bonds, to revise the bond form, (c) and make such other filings with the Michigan Department of Treasury or with other parties, to enable the sale and delivery of said bonds as contemplated herein, including, if necessary, a long-form application for prior approval to issue the Bonds.

11. Bond Counsel. Miller, Canfield, Paddock and Stone, P.L.C. is hereby retained to serve as bond counsel for the Bonds, notwithstanding the periodic representation in unrelated matters of parties or potential parties to the transaction contemplated by this resolution, including the Bank.

12. Rescission. All resolutions and parts of resolutions insofar as they conflict with the provisions of this resolution be and the same hereby are rescinded.

Motion Carried

Aye: W Carlson, K Carlson, P Moyle, R Sertich and G Wommer

Nay: None

Personnel Manual Updates Board members reviewed the revisions recommended to the Personnel Policy Manual by the Personnel Committee. Upon motion of Gary Wommer, seconded by Kathy Carlson, the following revisions to the Personnel Policy as presented were approved, with any necessary changes to wages based upon the Wage Rate Matrix to be implemented effective 10/26/17.

- Definitions: Add definition for "Regular ¾ Time Employee"
- 3.6 – Revised to note employee's laid off have up to a 24 month period for recall
- 4.1 - Revised to provide detail on "working lunch" and if an employee leaves the property
- 4.6 (5) – Revised to note compensatory time will be paid out (vs paid in cash)

- 5.2 - Revised to note Compensation will use Wage Rate Matrix
- 10.1 – Revised to include travel plans outside of the Upper Peninsula
- 10.2 – Revised to include \$51 per day for 3 meals if traveling in the UP and \$62 per day for 3 meals if traveling outside of the UP
- 10.3 – Revised to note “Travel Reimbursement Form”
- 12.1 - Revised to note full-time and ¾ time employees will receive PTO including 8 designated holidays and 1 floating holiday.
- 12.3 – Revised to note health insurance is eligible for full-time employees working a minimum of 30 hours a week (for insurance purposes). Section also notes Full-time employees are eligible for vision and dental insurance funded by the employee.
- 12.5 – Revised to provide additional detail on participating in the Health Spending Account
- Added Appendix F – Wage Rate Matrix
- Added Job Description – Water / Community Center Board Assistant

Motion Carried

### **New Business**

**NMU Intern** Board members discussed hiring an interim to work with the Water Department to GIS map all water main valves, work with the Community Center Board for Asset Management and with the General Fund for review of the 177 street lights currently in place. Upon motion of Patrick Moyle, seconded by Gary Wommer, approval was given to hire an intern from NMU for 20 hours per week at \$9.50 per hour for a period not to exceed 6 months. Motion Carried.

**NMPSA Training – Reasonable Suspicion Training** Upon motion of Patrick Moyle, seconded by Gary Wommer, the Township Supervisor was authorized to attend Reasonable Suspicion Training provided by the Northern Michigan Public Service Academy in Marquette on October 24, 2017 at a member cost of \$20. Motion Carried

**Water Clerk Performance Review – Probationary Period** The Township Supervisor discussed the Water Clerk’s performance during the 6 month probationary period and recommended the period be deemed successfully completed. Upon motion of Kathy Carlson, seconded by Rachel Sertich, approval was given to note the Water Clerk successfully completed the 6 month probationary period and to grant a wage increase to \$15.03 as provided for in the Wage Rate Matrix effective 6 months after the official first date of work. Motion Carried.

**Purchasing Policy** Board members discussed a draft “Bids & Quotes” Policy which had been obtained from the Michigan Township Association. The Board members reviewed the Policy and recommended some revisions – including the Expenditure Authorization. The Township Treasurer will make updates to the draft Policy and the Board will review the revised draft at the November, 2017 Board meeting.

### **Reports**

**Community Center Board** Patrick Moyle, Board Liaison to the Community Center Board(CCB), provided an update for the meeting held on October 4, 2017.

**Fire Department Report** Fire Chief, Jeff Kontio, reviewed the Fire Department report dated October 11, 2017. Highlights included: 1) 7 calls for the month of September 2017 (103 year-to-date), 2) training for the month was thermal camera and hot stick training, 3) the Department had held Pump Operators Class both classroom and practical session, and 4) the Annual Spaghetti Dinner will be held on October 21<sup>st</sup> at the Township Hall.

**Water Report** The Water Department report for September, 2017 was review by the Township Water Department Supervisor. Highlights included: 1) hydrant flushing was taking place, 2) the Department Supervisor had attended a water conference as required for credits in order to renew Water Certification, 3) 2 new houses have been hooked up to the system, and 4) the 8” water main line under Co. Rd. 510 was installed.

**Semco Energy – Gas Line for Pump House Generator** An invoice from Semco Energy for the cost to install a gas line to the Township pump house (and application fee) was reviewed. Upon motion of Gary Wommer, seconded by Patrick Moyle, the Township was authorized to submit payment to Semco Energy in the amount of \$22,200 for the gas line installation to the Township water pump house. Motion Carried.

**Clerk Report(Bills, Claims)**

Water Fund Checks #8006 through #8021 totaling \$49,414.84 were reviewed. Upon motion of Patrick Moyle, seconded by Gary Wommer, the Water fund checks as presented were approved. Motion Carried.

General Fund checks #27158 through #27249 totaling \$230,082.47 and ACH information for the month of September, 2017 totaling \$15,612.28 were reviewed. Upon motion of Gary Wommer, seconded by Kathy Carlson, General Fund checks and ACH with a grand total of \$245,694.75 as presented were approved. Motion Carried.

**Planning Report** Gary Wommer, Board Liaison, and Nick Leach, Zoning Administrator, were in attendance and noted the Planning Commission had not yet met for the month of October as the Commission was waiting to hold a joint work session with the Township Board to share information pertaining to medical marijuana.

**Assessor's Report** Assessor, Susan Bovan, provided a written report dated September 29, 2017 which highlighted: 1) Continuing Education, and 2) Commercial Forest Public Hearing which had been held on 9/28/17 at the Marquette DNR Operations Service Center.

**Treasurer's Report** A written report from Treasurer, Kathy Carlson, dated October 12, 2017 was reviewed by the Board members. Highlights included: 1) Continued work to refund the Building Bond, 2) Work ongoing with Wells Fargo to refund excess bank fees, 3) submission of delinquent personal property tax information for write-off, 4) attended MCTA meeting on 9/27/17, and 5) met with Jason Rolling, MBank Senior Vice President, to discuss banking options and the bond refunding.

**Supervisor's Report** Supervisor Carlson provided an update on Township activities since the last Board meeting.

**Michigan Association of Township Supervisors 2017 Fall Conference** Upon motion of Gary Wommer, seconded by Patrick Moyle, approval was given for the Township Supervisor to attend the Michigan Association of Township Supervisors 2017 Fall Conference in Mt. Pleasant, MI November 3-4, 2017 at a cost not to exceed \$750. Motion Carried.

**Brownfield Authority** No meeting held.

**Wellhead Protection Committee** The wellhead protection video is nearing completion, with some voice-over narratives needing to be completed.

**Roads** The Supervisor noted a recently received invoice from the Marquette County Road Commission was being reviewed for accuracy prior to payment.

**Advisory Trial Committee** Al Reynolds noted trail work for the year was now complete.

**Personnel Committee** No meeting held

**Emergency Management Report** Mr. Carlson noted addresses had been brought up-to-date.

### **Correspondence**

- SB 522 (Community Center Act Amendment – Compensation of Members)
- Tiger Program
- Letter – Community Center Board
- Letter – Tractor Supply

### **Public Comment**

Ryan Hammack, 139 M-35, addressed the Board members regarding medical marijuana permitting within the Township and NMU's newly formed Medicinal Plant Program. He noted Marquette County has the largest population of marijuana users in the State of Michigan, and the Township should continue to look into opting in to the Michigan Marijuana Facility Licensing (MMFL) which goes into effect 12/15/17. By opting in the Township could control and regulate the process, as well as have revenue from the permitting process.

### **Informational Item**

- MCTA Letter
- Township / Road Commission Relations Committee
- Marquette County Brownfield Authority
- Invitation – Rep. Jack Bergman Event
- DOT Drug / Alcohol Supervisor Training Guidance
- SS522 Email

### **Board Member Comments**

Kathy Carlson noted the Gov.Pay system for allowing payments of various municipal billings via bank cards was working well.

### **Next Meeting**

The next regularly scheduled Township Board Meeting will be held on Thursday, November 9, 2017

### **Adjournment**

No further business appearing and upon motion of Patrick Moyle, seconded by Rachel Sertich , the meeting was duly adjourned at 9:15 p.m.

Respectfully submitted,

Rachel Sertich  
Negaunee Township Clerk