

Negaunee Township Regular Board Meeting – May 10, 2017

Call to Order

William Carlson, Township Supervisor, called the meeting to order at 7:00 p.m. with the Pledge of Allegiance. Other Board members present included Kathy Carlson, Patrick Moyle, Rachel Sertich and Gary Wommer

Absent: None

Also in Attendance: Alex Jones (Student in attendance for school purposes)

Agenda

Upon motion of Kathy Carlson, seconded by Gary Wommer, the agenda as presented was approved. Motion Carried.

Approval of Minutes

Board members reviewed the minutes for the Regular Board Meeting held on April 20, 2017. Upon motion of Kathy Carlson, seconded by Gary Wommer, the minutes as presented were approved. Motion Carried.

Public Comment

None

Old Business

None

New Business

Training – Water Clerk / Office Manager / Treasurer Board members reviewed information on Pryor Excel seminars to be held in Marquette on July 20th and 21st, along with a Michigan Municipal Treasurer Association Learning & Networking seminar to be held in Marquette on June 16th. Upon motion of Gary Wommer, seconded by Rachel Sertich, approval was given for the Treasurer to attend the June 16, 2017 MMTA seminar, the Water Clerk to attend the July 20, 2017 Excel seminar, and the Office Manager to attend the July 21, 2017 Excel seminar - each seminar to cost \$99 plus mileage expense to Marquette. Motion Carried.

Electric Contract Bids – Eliminate Water Tank Tower Electrical Meter Board members reviewed bids from Clancey Electric (\$1,150), Code Electrical (\$1,550), Red Electric (\$1,290) and Soucy Electric (\$1,550) to eliminate the electrical meter located at the water tank tower. Upon motion of Gary Wommer, seconded by Patrick Mole, approval was given to award the bid for the elimination of the water tank electrical meter to Clancey Electric at a cost of \$1,150. Motion Carried.

North Country Disposal – Annual COLA Increase Supervisor Carlson informed the Board members per the Township's contract with North Country Disposal, the company would be receiving an annual Cost of Living Adjustment (COLA) in the amount .03% or \$22.25 per month, bringing their monthly rate to \$7,440.07 effective July 1, 2017.

Reports

Community Center Board Patrick Moyle, Board Liaison to the Community Center Board, provided an update for the meeting held on May 4, 2017. Highlights included: 1) discussion on the approval of account payable items, 2) a new sunscreen dispenser had been presented to the Township in memory of Jodi Hill, 3) summer safety training had taken place for the lawn mower, 4) Moyle will be working on clearing and grubbing the area where the new soccer field would be located, with the CCB looking to obtain prices for the cost of the project, and 5) the CCB is looking to develop a new 5 Year Recreation Plan and will be putting out an RFP to 3 engineering firms.

Fire Department Report No report was provided as the Fire Department Chief was out on an emergency call. A report was provided after the meeting which included: 1) 11 calls for the month of April (42 calls year to date), 2) training for the month was building construct and firefighting tactics, and 3) Phase 2 of the Fire Hall project has begun which entails reconfiguring the old meeting room.

Water Report Board members reviewed the Water Department Report dated April, 2017 from Water Supervisor, Russ Williams who was in attendance. Items highlighted included: 1) 14 Miss Digs for the month, 2) he had attended the annual Water Conference in Escanaba, and 3) removal of the additional electrical meter for the water tower will save the Township \$48.11 per month, which means the \$1,150 cost of the removal will be recouped in a 2 year period.

Clerk Report(Bills, Claims)

Water fund checks #7917 through #7926 totaling \$12,419.36 were reviewed. Upon motion of Patrick Moyle, seconded by Gary Wommer, the Water fund checks as presented were approved. Motion Carried.

General Fund checks #26678 through #26755 totaling \$77,411.77, and ACH information for the month of April, 2017 totaling \$15,403.49 were reviewed. Upon motion of Patrick Moyle, seconded by Gary Wommer, the General Fund checks and ACH with a grand total of \$92,815.26 as presented were approved. Motion Carried.

Additional items highlighted by the Clerk included: 1) in a continuing effort to correct the State of Michigan withholding issue, correspondence and a 12+ page packet of information had been forwarded to the State regarding the withholding credit dating back to 2015 which occurred when a \$4,600+ CFR check to the State was mistakenly deposited into the Township's employee withholding tax account, 2) pre-work for the annual audit had been completed and forwarded to Cowell & LaPointe, and 3) a new requirement for 2017 includes providing the State of Michigan with an Annual Summary Report of the Township's Retirement Account detail. Information provided from MERS indicates the Township will be provided with the necessary information at the same time the Annual Actuarial Study is received (late June), with instructions on how to complete the information and forward the same to the State within 30 days of receipt of the study.

Planning Report Gary Wommer, Board Liaison, and Nick Leach, Zoning Administrator, provided an update on the meeting held May 9, 2017, along with reviewing his written report. Highlights included: 1) 2 Public Hearings – O'Dovero Properties application to rezone 3 parcels on US 41 and Smith Construction Phase II and III Conditional Use Permit, and 2) a Public Forum had been held on April 27th regarding Medical Marihuana (*spelling used by State of Michigan*).

Gary Wommer noted the Township needs to be cognizant of how projects are viewed, with the knowledge each one needs to be studied and evaluated on its own merits.

Assessor's Report Susan Bovan, Assessor, was on hand to review her monthly report dated April, 2017 which highlighted: 1) updates to the assessing database had been completed including deed information, PRE updates and property transfers, and 2) the 2017 reappraisal target area was being reviewed along with possible realignment of Economic Condition Factor neighborhoods.

Treasurer's Report Kathy Carlson, Treasurer, in her reported dated May 11, 2017, addressed items in the Treasurer's Department. Highlights included: 1) work on GovPayNet installation, 2) delinquent Personal Property billings, 3) work on wage scale information, 4) attendance at a 2 day BS&A tax training workshop in Lansing, and 5) bank account balances as of April 30, 2017.

Supervisor's Report William Carlson, Township Supervisor, provided an update on Township activities since the last Board meeting. Items included: 1) review of the current North Country Disposal contract which expires 9/30/17 along with the annual COLA increase, 2) attendance at MCRC meeting, 3) work with consultants and engineers on the UMERC project, 4) reviewed application by O'Dovero Properties for sand extraction (*with the Zoning Administrator noting it was not yet a complete application*) and 5) attended the MCTA Banquet on May 9th at Marquette Township.

Brownfield Authority No meeting held.

Wellhead Protection Committee No meeting held. It was noted, however, work continues on preparation of the video which will be shared with local schools, and in the near future drone footage will be obtained for inclusion in the project.

Roads Gary Wommer noted a Public Forum will be held on Wednesday, June 7th, from 4 pm – 8pm at the Township Hall to review the proposed road projects to be funded by a proposed new road millage. Information will be shared via social media (Township website and Facebook account), along with information being presented to local news organizations (video and print) in order to share the material with as many Township residents as possible.

Advisory Trial Committee Al Reynolds noted work continued with installation of signs along the Trail.

Personnel Committee Rachel Sertich, Chairperson, noted a meeting was to be scheduled to be held on Thursday, May 25th, at 4 p.m. and with the agenda to include discussion on the implementation of a wage scale and several other miscellaneous topics.

Emergency Management Report Mr. Carlson noted address changes had been updated.

Correspondence

- Don Larson Letter
- Senior Center Letter

Informational Items

- MCRC
- CUPPAD
- MQTA
- Water System - Replacement Expense Table (part of Asset Management)

Board Member Comments

None

Next Meetings

The next regularly scheduled Township Board Meeting was moved to be held on Thursday, June 8, 2017 beginning at 7 p.. at the Negaunee Township Hall.

Adjournment

No further business appearing and upon motion of Gary Wommer, seconded by Rachel Sertich, the meeting was duly adjourned at 8:25 p.m.

Respectfully submitted,

Rachel Sertich
Negaunee Township Clerk