

Negaunee Township Regular Board Meeting – May 10, 2018

Call to Order

William Carlson, Township Supervisor, called the meeting to order at 7:00 p.m. with the Pledge of Allegiance. Other Board members present included Kathleen Carlson, Patrick Moyle, Rachel Sertich and Gary Wommer.

Absent

None

Agenda

Board members reviewed the revised agenda, including moving the Assessor's Report to the beginning of the meeting to allow the Assessor to leave for a family commitment. Upon motion of Patrick Moyle, seconded by Gary Wommer, the revised Agenda as presented was approved. Motion Carried.

Approval of Minutes

Board members reviewed the minutes for the Regular Township Board Meetings held on April 12, 2018. The Clerk noted a minor correction to the Minutes under Section 7: Employees of the new Recreation Committee By-Laws where the phrase "Township Manager" had been corrected to read "Township Board." Upon motion of Kathy Carlson, seconded by Patrick Moyle, the revised minutes as presented were approved. Motion Carried.

Public Comment

Ryan Nummela from Elder Agency insurance company addressed the Board regarding the Township's liability insurance policies and indicated he would like the opportunity to review the policies and provide the Township with a bid. The Supervisor noted he should contact the Township Office to obtain the information necessary to provide an insurance bid.

Mark Daavettila, UP Engineers and Architects, asked to reserve time for discussion on item 1(B) – 2018 Road Projects and 3(K) – Road Report.

Representatives of GEI Engineering

- Isaac Roberts, a resident of Negaunee Township and an employee of GEI Engineering Services, addressed the Board indicating the firm would like to provide their services to Negaunee Township.
- Jacob Pieti, a resident of Negaunee Township and an employee of GEI Engineering Services, also addressed the Board about GEI providing services to Negaunee Township.
- Scott Richards, Civil Engineer in the Marquette office for GEI, addressed the Township Board. He indicated he had met with the Township Supervisor about the company providing services to the Township. Historically this has not occurred, and they wish to be able to do so going forward. The company did not have the opportunity to respond to the latest Water Department RFP, but they do this type of work regularly and have a list of prior projects to back it up. At the moment they are working on a complete water system project in Chocolay Township from beginning to end. They want the Township to have competitive pricing and, perhaps, a fresh set of eyes in reviewing projects. The firm has 30+ people on staff (including Township resident) and are in close proximity to the Township. He requested GEI be notified of any new bid requests in the future in order to allow them to submit a bid. The Township Supervisor thanked Mr. Richards for the information and asked GEI provided the Township with a resume – or a listing of their recent projects and what they have entailed.

Reports

Assessor's Report Assessor Susan Bovan was in attendance and provided a written report dated April, 2018 which highlighted: 1) Office Hours for the month. She also noted she has begun work on the 2018 re-appraisal target area and was keeping up with department record keeping.

Another area of concern is the Michigan Treasury's proposing changes which could fundamentally reform local assessing by potentially having County units taking over local assessing – amending Public Act 206 of 1893. The Township Supervisor noted he would send out an email to local officials noting the Township's concern, copying the Board members and the Assessor.

Old Business

Let Run Policy (Procedures for Winter Water Line Freezing) Board members reviewed information on the Water Department's Let Run Policy for winter water line freezing. After discussion and upon the motion of Kathy Carlson, seconded by Gary Wommer, approval was given to update the Let Run Policy and the Let Run letter provided to Township residents with information indicating the flow rate should be at a level equal to 10 minutes of running water supplying 1 gallon of water. Motion Carried

2018 Road Project The Board discussed the 2018 Road Project. Bids had been opened on April 20th, and the bid winner would like to start the project either the week of May 22nd or May 29th. A pre-construction meeting is anticipated to be held on May 17th with Gary Wommer to be in attendance. The tentative schedule is June – August for grading and paving, and August – September for miscellaneous work and restoration.

Notice of Award Board members reviewed the bid amounts. Upon motion of Gary Wommer, seconded by Rachel Sertich, approval was given to award the bid to Bacco Construction Company at a cost of \$2,063,208.50 and with the Township Supervisor authorized to sign the Notice of Award for the bid. Motion Carried

Amendment #2 – 2018 Road Rehab Project Upon motion of Gary Wommer, seconded by Patrick Moyle, the Township Supervisor was authorized to sign off on Amendment #2 to the Professional Services Contract with U. P. Engineers and Architects (UPEA) for the 2018 Road Rehab Project to add \$150,000 for project construction engineering, bringing the total cost to UPEA to \$250,875. Motion Carried.

2018 Road Project – Capital Improvement Bond

RESOLUTION AUTHORIZING ISSUANCE OF 2018 CAPITAL IMPROVEMENT BONDS (LIMITED TAX GENERAL OBLIGATION)

Township of Negaunee
County of Marquette, State of Michigan

Minutes of a regular meeting of the Township Board of the Township of Negaunee, County of Marquette, State of Michigan (the "Township"), held on May 10, 2018, at 7:00 p.m., prevailing Eastern Time.

PRESENT: Members William Carlson, Kathleen Carlson, Patrick Moyle, Rachel Sertich and Gary Wommer.

ABSENT: Members None

The following preamble and resolution were offered by Member Gary Wommer, and supported by Member Kathleen Carlson:

WHEREAS, the Township does hereby determine that it is necessary to pay all or part of the costs of acquiring, constructing, furnishing, and equipping road improvements in the Township, including necessary rights-of-way, and appurtenances and attachments thereto (the "Project"); and

WHEREAS, to finance the cost of the Project, the Township Board deems it necessary to borrow the principal amount of not to exceed Two Million Five Hundred Forty Thousand Dollars (\$2,540,000) and issue capital improvement bonds pursuant to Act 34, Public Acts of Michigan, 2001, as amended ("Act 34"), to pay the cost of the Project; and

WHEREAS, a notice of intent for bonds was published in accordance with Act 34 which provides that the capital improvement bonds may be issued without a vote of the electors of the Township unless a proper petition for an election on the question of the issuance of the bonds is filed with the Township Clerk within a period of forty-five (45) days from the date of publication and as of this date no petition has been filed with the Township Clerk; and

WHEREAS, the Township desires to solicit proposals from financial institutions and other prospective purchasers and negotiate the sale of the Bonds to a purchaser within the parameters established by this Resolution.

NOW, THEREFORE, BE IT RESOLVED THAT:

1. Authorization of Bonds; Bond Terms. Bonds of the Township designated 2018 CAPITAL IMPROVEMENT BONDS (LIMITED TAX GENERAL OBLIGATION) (the "Bonds") are authorized to be issued in the aggregate principal sum of not to exceed Two Million Five Hundred Forty Thousand Dollars (\$2,540,000) for the purpose of paying all or part of the cost of the Project, including the costs incidental to the issuance, sale and delivery of the Bonds.

The issue shall consist of bonds fully-registered as to principal and interest of the denomination of \$1,000 or multiples thereof not exceeding for each maturity the maximum principal amount of that maturity, or alternatively, may consist of a single-instrument, non-convertible bond, as determined at the time of sale. The Bonds will be dated as of the date of delivery, or such other date as determined by the Supervisor, Clerk or Treasurer (each, an "Authorized Officer"), be payable on May 1 (or such other date as determined at the time of sale thereof) in the years 2019 to 2033, inclusive, in the annual amounts as determined at the time of sale, provided however that the final maturity date shall not be later than May 1, 2033. The Bonds shall be sold at a price not less than 99.50% of their par value. The Bonds may be issued as serial bonds or term bonds or any combination thereof. The Bonds shall be subject to redemption prior to maturity in the manner and at the times and prices set forth in Section 6 hereof. The Bonds may be subject to mandatory redemption prior to maturity as determined at the time of sale.

The Bonds shall bear interest at a rate or rates offered in the winning bid and accepted by the Township, but in any event not to exceed five percent (5.00%) per annum, expressed in any multiples, first payable on May 1, 2019 (or such other date as determined at the time of sale thereof), and semiannually thereafter, by check or draft mailed by the Transfer Agent (as hereinafter defined) to the registered owner of record as of the 15th day of the month prior to the payment date for each interest payment. The record date of determination of registered owner for purposes of payment of interest as provided in this paragraph may be changed by the Township to conform to market practice in the future.

Interest shall be payable to the registered owner of record as of the 15th day of the month prior to the payment date for each interest payment. The record date of determination of registered owner for purposes of payment of interest as provided in this paragraph may be changed by the Township to conform to market practice in the future. Interest shall be payable to the registered owner of record as of the 15th day of the month preceding the payment date for each interest payment. The principal of the Bonds shall be payable at a Michigan bank or trust company to be selected by an Authorized Officer at the time of the sale of the Bonds as registrar and transfer agent for the Bonds (the "Transfer Agent"), provided that in the event that the Bonds are purchased by a single institutional investor the Township Treasurer may act as the Transfer Agent.

2. Execution of Bonds; Book-Entry-Only Form. The Bonds of this issue shall be executed in the name of the Township with the manual or facsimile signatures of the Supervisor and Township Clerk and shall have the seal of the Township, or a facsimile thereof, printed or impressed on the Bonds. No Bond signed by facsimile signature shall be valid until authenticated by an authorized officer or representative of the Transfer Agent.

The Bonds may be issued in book-entry-only form through the Depository Trust Company in New York, New York ("DTC") and any Authorized Officer is authorized to execute such custodial or other agreement with DTC as may be necessary to accomplish the issuance of the Bonds in book-entry-only form and to make such changes in the Bond form within the parameters of this resolution as may be required to accomplish the foregoing.

3. Transfer of Bonds. The Transfer Agent shall keep the books of registration for this issue on behalf of the Township. Any Bond may be transferred upon such registration books by the registered owner of record, in person or by the registered owner's duly authorized attorney, upon surrender of the Bond for cancellation, accompanied by delivery of a duly executed written instrument of transfer in a form approved by the Transfer Agent. Whenever any Bond or Bonds shall be surrendered for transfer, the Township shall execute and the Transfer Agent shall authenticate

and deliver a new Bond or Bonds, for like aggregate principal amount. The Transfer Agent shall require the payment by the bondholder requesting the transfer of any tax or other governmental charge required to be paid with respect to the transfer.

4. Limited Tax Pledge; Debt Retirement Fund; Defeasance of Bonds. The Township hereby pledges its limited tax full faith and credit for the prompt payment of the Bonds. The Township shall, each year budget the amount of the debt service coming due in the next fiscal year on the principal of and interest on the Bonds and shall advance as a first budget obligation from its general funds available therefore, or, if necessary, levy taxes upon all taxable property in the Township subject to applicable constitutional and statutory tax rate limitations, such sums as may be necessary to pay such debt service in said fiscal year.

The Treasurer is authorized and directed to open a depository account with a bank or trust company designated by the Township Board, to be designated 2018 CAPITAL IMPROVEMENT BONDS (LIMITED TAX GENERAL OBLIGATION) DEBT RETIREMENT FUND (the "Debt Retirement Fund"), the moneys to be deposited into the Debt Retirement Fund to be specifically earmarked and used solely for the purpose of paying principal of and interest on the Bonds as they mature.

In the event cash or direct obligations of the United States or obligations the principal of and interest on which are guaranteed by the United States, or a combination thereof, the principal of and interest on which, without reinvestment, come due at times and in amounts sufficient to pay at maturity or irrevocable call for earlier optional redemption, the principal of, premium, if any, and interest on the Bonds, shall be deposited in trust, this resolution shall be defeased and the owners of the Bonds shall have no further rights under this resolution except to receive payment of the principal of, premium, if any, and interest on the Bonds from the cash or securities deposited in trust and the interest and gains thereon and to transfer and exchange Bonds as provided herein.

5. Construction Fund; Proceeds of Bond Sale. The Treasurer is authorized and directed to open a separate depository account with a bank or trust company designated by the Township Board, to be designated 2018 CAPITAL IMPROVEMENT BONDS (LIMITED TAX GENERAL OBLIGATION) CONSTRUCTION FUND (the "Construction Fund") and deposit into said Construction Fund the proceeds of the Bonds less accrued interest, if any, which shall be deposited into the Debt Retirement Fund. The moneys in the Construction Fund shall be used solely to pay the costs of the Project and the costs of issuance of the Bonds.

6. Bond Form. The Bonds shall be in substantially the following form with such changes as may be required to conform the Bond to the final terms of the Bonds established by the Sale Order:

[THIS BOND HAS NOT BEEN REGISTERED UNDER THE SECURITIES ACT OF 1933, AS AMENDED, OR THE MICHIGAN UNIFORM SECURITIES ACT, AS AMENDED, IN RELIANCE UPON EXEMPTIONS THEREUNDER. ANY RESALE OR OTHER TRANSFER OF THIS BOND MAY BE MADE ONLY UPON REGISTRATION UNDER SUCH ACTS OR IN AN EXEMPT TRANSACTION UNDER SUCH ACTS AND UPON COMPLIANCE WITH THE CONDITIONS SET FORTH HEREIN AND MAY BE OFFERED AND SOLD ONLY IF REGISTERED PURSUANT TO THE PROVISIONS OF THOSE ACTS OR IF AN EXEMPTION FROM REGISTRATION IS AVAILABLE.]

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 UNITED STATES OF AMERICA
 STATE OF MICHIGAN
 COUNTY OF MARQUETTE

 TOWNSHIP OF NEGAUNEE
 2018 CAPITAL IMPROVEMENT BOND
 (LIMITED TAX GENERAL OBLIGATION)

<u>Interest Rate</u>	<u>Maturity Date</u>	<u>Date of Original Issue</u>	<u>CUSIP</u>
	May 1, 20__	_____, 2018	

Registered Owner:

Principal Amount: _____ Dollars

The Township of Negaunee, County of Marquette, State of Michigan (the "Township"), acknowledges itself to owe and for value received hereby promises to pay to the Registered Owner specified above, or registered assigns, the Principal Amount specified above, in lawful money of the United States of America, on the Maturity Date [specified above] [set forth in Exhibit A attached hereto and made a part hereof], with interest thereon (computed on the basis of a 360-day year consisting of twelve 30-day months) from the Date of Original Issue specified above or such later date to which interest has been paid, until paid, at the Interest Rate per annum specified above, first payable on _____, 20__ and semiannually thereafter. Principal of this bond is payable [at the _____ office of _____, _____, Michigan,] [by the Treasurer of the Township] or such other paying agent as the Township may hereafter designate by notice mailed to the registered owner not less than sixty (60) days prior to any interest payment date (the "Transfer Agent"). Interest on this bond is payable to the registered owner of record as of the fifteenth (15th) day of the month preceding the interest payment date as shown on the registration books of the Township kept by the Transfer Agent by check or draft mailed by the Transfer Agent to the registered owner of record at the registered address. For prompt payment of this bond, both principal and interest, the full faith, credit and resources of the Township are hereby irrevocably pledged.

This bond is [a single, fully-registered, non-convertible bond][one of a series of bonds] of even Date of Original Issue [in][aggregating] the principal sum of \$_____, issued pursuant to Act 34, Public Acts of Michigan, 2001, as amended, and a resolution duly adopted by the Township Board of the Township for the purpose of paying all or part of the cost of constructing certain capital improvements for the Township.

This bond, including the interest thereon, is payable as a first budget obligation from the general funds of the Township, and the Township is required, if necessary, to levy ad valorem taxes on all taxable property in the Township for the payment thereof, subject to applicable constitutional and statutory tax rate limitations.

Bonds of this issue maturing in the years 2019 to 2026, inclusive, shall not be subject to redemption prior to maturity. Bonds or portions of bonds in multiples of \$1,000 of this issue maturing in the year 2027 and thereafter, shall be subject to redemption prior to maturity, at the option of the Township, in such order as the Township shall determine, on any date on or after May 1, 2026, at par and accrued interest to the date fixed for redemption.

[Insert Term Bond Provisions, if any]

In case less than the full amount of an outstanding bond is called for redemption, the Transfer Agent, upon presentation of the bond called for redemption, shall register, authenticate and deliver to the registered owner of record a new bond in the principal amount of the portion of the original bond not called for redemption.

Notice of redemption shall be given to the registered owner of any bond or portion thereof called for redemption by mailing of such notice not less than thirty (30) days prior to the date fixed for redemption to the registered address of the registered owner of record. A bond or portion thereof so called for redemption shall not bear interest after the date fixed for redemption, whether presented for redemption or not, provided funds are on hand with the Transfer Agent to redeem said bond or portion thereof.

[This][Any] bond is transferable only upon the registration books of the Township kept by the Transfer Agent by the registered owner of record in person, or by the registered owner's attorney duly authorized in writing, upon the surrender of this bond together with a written instrument of transfer satisfactory to the Transfer Agent duly executed by the registered owner or the registered owner's attorney duly authorized in writing, and thereupon a new registered bond or bonds in the same aggregate principal amount and of the same maturity shall be issued to the transferee in exchange therefor as provided in the resolution authorizing this bond and upon the payment of the charges, if any, therein prescribed.

It is hereby certified and recited that all acts, conditions and things required by law precedent to and in the issuance of this bond and the series of bonds of which this is one have been done, exist and have happened in regular and due time and form as required by law, and that the total indebtedness of the Township, including this bond and the series of bonds of which this is one, does not exceed any constitutional or statutory debt limitation.

[This bond is not valid or obligatory for any purpose until the Transfer Agent's Certificate of Authentication on this bond has been executed by the Transfer Agent.]

IN WITNESS WHEREOF the Township, by its Township Board, has caused this bond to be executed with the [manual/facsimile] signatures of its Supervisor and its Township Clerk and its corporate seal or a facsimile thereof to be [impressed/printed] hereon, all as of the Date of Original Issue.

By: _____
Its: Supervisor

(SEAL)

By: _____
Its: Township Clerk

(Form of Transfer Agent's Certificate of Authentication)

CERTIFICATE OF AUTHENTICATION

This bond is one of the bonds described in the within-mentioned resolution.

Transfer Agent

By: _____
Authorized Signatory

DATE OF AUTHENTICATION: _____

[Bond printer to insert form of assignment]

7. Useful Life of Project. The estimated period of usefulness of the Project is hereby declared to be not less than fifteen (15) years.

8. Negotiated Sale. The Township Board has considered the option of selling the Bonds through a competitive sale and a negotiated sale, and, pursuant to the requirements of Act 34, hereby determines that a negotiated sale of the Bonds will result in the most efficient and expeditious means of selling the Bonds, will provide for favorable call provisions, and will result in the lowest interest cost to the Township.

9. Placement or Sale of Bonds; Delegation to Authorized Officer; Sale Order. Each Authorized Officer is hereby authorized to solicit proposals through a private placement with a qualified bank or other sophisticated institutional investor as purchaser thereof (the "Purchaser"). Each Authorized Officer is individually authorized to negotiate and execute a sale order specifying the final terms of the Bonds with the Purchaser and take all other necessary actions required to effectuate the sale, issuance and delivery of the Bonds, subject to the parameters set forth in this Resolution. Alternatively, if deemed appropriate by the financial advisor to the Township and an Authorized Officer, the Township is authorized to sell the Bonds to an underwriter (the "Underwriter") pursuant to a bond purchase agreement, and take all other necessary actions required to effectuate the sale, issuance and delivery of the Bonds, subject to the parameters set forth in this Resolution.

10. Adjustment of Bond Terms. Each Authorized Officer is hereby authorized to adjust the final Bond details to the extent necessary or convenient to complete the transaction authorized in this Resolution, and in pursuance of the foregoing are each authorized to exercise the authority and make the determinations authorized pursuant to Section 315(1)(d) of Act 34, including but not limited to, determinations regarding interest rates, prices, discounts, maturities, principal amounts, denominations, dates of issuance, interest payment dates, redemption rights, the place of delivery and payment, designation of series, and other matters, all subject to the parameters established in this Resolution; *provided* that the principal amount of Bonds issued shall not exceed the principal amount authorized in this resolution, the interest rate per annum on the Bonds shall not exceed five percent per annum (5.00%), the Bonds shall be sold at a price not less than 99.50% of their par value, and the Bonds shall mature no later than fifteen years from the date of issue.

The following Resolution was moved by Patrick Moyle and seconded by Gary Wommer.

WHEREAS, townships may provide community centers and grounds as authorized by Public Act 199 of 1929 (“Act 199”), MCL 123.43; and

WHEREAS, townships may impose and levy *ad valorem* taxes to finance lawful public services as authorized by the Michigan Constitution of 1963 and other laws; and

WHEREAS, the Township Board wishes to provide for the operation and maintenance of the Township Community Center and grounds; and

WHEREAS, the Township Board wishes to provide for the operation and maintenance of recreational facilities and programs within the Township; and

WHEREAS, the Township Board currently levies 2 mills (\$2.00 per \$1,000 of taxable value) for the operation and maintenance of the Negaunee Township Community Center and grounds, which millage has also been used for recreation activities and programs within the Township; and

WHEREAS, Act 199 does not specifically address purposes other than “buildings and grounds”; and

WHEREAS, the Township Board deems that it would be in the public interest to continue to provide for the operation and maintenance of the Township Community Center and grounds, and also to provide for the operation and maintenance of recreational facilities and programs within the Township, by proposing two separate millages to replace the current millage used for both such purposes; and

WHEREAS, the Township Board wishes to levy 0.85 mills to provide for the operation and maintenance of the Township Community Center and grounds; and

WHEREAS, the Township Board wishes to levy 1.15 mills to provide for the operation and maintenance of recreational facilities and programs within the Township.

NOW, THEREFORE, BE IT RESOLVED BY THE TOWNSHIP BOARD OF NEGAUNEE TOWNSHIP, THAT

1. The Township Clerk shall submit the following ballot question to the Marquette County Clerk to be placed on the Tuesday, August 7, 2018, election ballot within the Township:

**NEGAUNEE TOWNSHIP
COMMUNITY CENTER MILLAGE INCREASE**

Shall Negaunee Township impose an increase of up to 0.85 mills (85¢ per \$1,000 of taxable value) in the tax limitation imposed under Article IX, Sec. 6 of the Michigan Constitution for 20 years, 2019 through 2038 inclusive, for the operation and maintenance of the Negaunee Township Community Center and grounds, raising an estimated \$127,790 in the first year the millage is levied?

- Yes
 No

2. The Township Clerk shall submit the following ballot question to the Marquette County Clerk to be placed on the Tuesday, August 7, 2018, election ballot within the Township:

**NEGAUNEE TOWNSHIP
RECREATIONAL FACILITIES AND PROGRAMS MILLAGE INCREASE**

Shall Negaunee Township impose an increase of up to 1.15 mills (\$1.15 per \$1,000 of taxable value) in the tax limitation imposed under Article IX, Sec. 6 of the Michigan Constitution for 20 years, 2019 through 2038 inclusive, for the operation and maintenance of recreational facilities and programs within Negaunee Township, raising an estimated \$172,893 in the first year the millage is levied?

- Yes
 No

3. If the electors of Negaunee Township approve both millage increases as described in paragraphs 1 and 2 above, the Township Board will no longer levy the combined 2 mills (\$2.00 per \$1,000 of taxable value) it currently levies

to support the operation and maintenance of the Negaunee Township Community Center and grounds and for the operation and maintenance of recreational facilities and programs within Negaunee Township.

4. The Township Clerk is directed to post and publish notices of registration and notices of election, have ballots prepared and provided in sufficient quantity, and to do all things and provide all supplies necessary for the submission of this question at the election as required by law.

5. The Notice of Election for said election in the Township shall include notice of the submission of these questions in substantially the following form:

TO THE QUALIFIED ELECTORS OF NEGAUNEE TOWNSHIP:

PLEASE TAKE NOTICE that at the election to be held in Negaunee Township, Marquette County, Michigan, on Tuesday, August 7, 2018, the following proposals shall be submitted to the qualified electors:

**NEGAUNEE TOWNSHIP
COMMUNITY CENTER MILLAGE INCREASE**

Shall Negaunee Township impose an increase of up to 0.85 mills (85¢ per \$1,000 of taxable value) in the tax limitation imposed under Article IX, Sec. 6 of the Michigan Constitution for 20 years, 2019 through 2038 inclusive, for the operation and maintenance of the Negaunee Township Community Center and grounds, raising an estimated \$127,790 in the first year the millage is levied?

Yes
 No

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RECREATIONAL FACILITIES AND PROGRAMS MILLAGE INCREASE**

Shall Negaunee Township impose an increase of up to 1.15 mills (\$1.15 per \$1,000 of taxable value) in the tax limitation imposed under Article IX, Sec. 6 of the Michigan Constitution for 20 years, 2019 through 2038 inclusive, for the operation and maintenance of recreational facilities and programs within Negaunee Township, raising an estimated \$172,893 in the first year the millage is levied?

Yes
 No

QUALIFICATIONS OF ELECTORS

All properly registered and qualified electors within Negaunee Township are entitled to vote on the question. The places of election will be the regular voting places in Negaunee Township, Marquette County, Michigan. The polls will be open from 7:00 am until 8:00 p.m.

6. The question to be voted on at said election shall be stated in substantially the same form and manner appearing on the foregoing Notice.

7. All resolutions and parts of resolutions insofar as they conflict with the provisions of this resolution are hereby rescinded.

Roll call vote:

AYES: Members William Carlson, Kathleen Carlson, Patrick Moyle, Rachel Sertich and Gary Wommer.

NAYS: Members None

Abstain: Members None

The Resolution was declared adopted.

Motion Carried

Surplus Property Sale Upon motion of Patrick Moyle, seconded by Rachel Sertich, Township personnel were authorized to conduct a sale of surplus Township property in June, 2018. Motion Carried.

Advertisement for Committee Members Upon motion of Patrick Moyle, seconded by Rachel Sertich, approval was given for the Township to place an ad in the local newspaper as soon as possible seeking applicants for the following Board / Committee positions: 1) to fill current opening on the Community Center Board, 2) to obtain a pool of candidates to fill any future openings which may exist on the Committee Center board, 3) to fill membership on the newly organized Township Recreation Committee. Motion Carried.

Patti LaFond – Community Center Board Resignation Board members reviewed an email from Patti LaFond dated May 3, 2018 tendering her resignation from the Community Center Board effective immediately. Upon motion of Rachel Sertich, seconded by Kathy Carlson, Patti LaFond's resignation from the Community Center Board was approved and the Township Supervisor with authorized to forward a Letter of Appreciation for her many years of service to Negaunee Township. Motion Carried.

Reports

Community Center Board Patrick Moyle, Board Liaison to the Community Center Board (CCB), highlighted the meetings held on May 2, 2018. Items highlighted included: 1) purchase of new tables, chairs and coffee pot for the Community Center, 2) approval to increase CCB/Water Department intern hours from 15 to 20 hours per week, 3) work on new position of Community Center Building and Parks / Working Coordinator / Manager, and 4) resignation of the CCB Chairperson – Patti LaFond.

Soccer Field Project Billing Board members discussed who is designated to sign off on invoices received in conjunction with the Soccer Field Project. Upon motion of Rachel Sertich, seconded by Gary Wommer, the Township Supervisor or the Community Center Board full-time employee (Custodian / Groundskeeper) were authorized to sign off on invoice documents associated with the Soccer Field Project. Motion Carried.

Board members discussed the fact it appears some confusion still seems to exist with the reason for the proposed changes to the building/grounds and recreation millage. Board members suggested holding a work session with the Community Center Board one hour prior to their meeting on June 6, 2018 to answer any questions and address any concerns.

Fire Department Report Fire Chief Jeff Kontio reviewed the Fire Department reported dated May 10, 2018. Highlights included: 1) 10 calls for the month of April, 2018 (42 calls year-to-date), and 2) training for the month was review of the Department's Constitution, By-Laws and Policies.

Water Report The Water Department report for April, 2018 was reviewed by Water Department Supervisor, Russ Williams. Highlights included: 1) attendance at UP Water Works training in Escanaba as a part of continuing education, and 2) 12 Miss Digs.

Water Department Well Field Generator Bids It was noted bids had been received for the well field generator, but the bids were much higher than anticipated. Bids had been received for a 200 kw generator, but the Township engineer provided information noting a 150 kw generator would be acceptable. Upon motion of Patrick Moyle, seconded by Kathy Carlson, approval was given to reject all generator bids and to authorize the generator be re-bid with specifications for a 150 kw unit. Motion Carried.

Water Department Utility Vehicle / Truck Bid Board members reviewed bids for a new water vehicle. Upon motion of Gary Wommer, seconded by Patrick Moyle, approval was given to award the bid for the new Water Department vehicle to Frei Chevrolet at a price of \$46,649 less \$14,800 trade-in on the current vehicle for a final cost of \$31,849. Motion Carried.

Clerk Report (Bills, Claims)

Water Fund Checks #8112 through #8127 totaling \$17,490.36 were reviewed. Upon motion of Kathy Carlson, seconded by Gary Wommer, the Water fund checks as presented were approved. Motion Carried.

General Fund MBank checks #1436 through #1520 totaling \$134,941.30 and MBank ACH information for the month of April, 2018 totaling \$14,961.55 were reviewed. Upon motion of Gary Wommer, seconded by Kath Carlson, General Fund checks and ACH items with a grand total of \$149,902.85 as presented were approved. Motion Carried.

The Clerk noted: 1) she would be attending Election Cycle training in Marquette on May 16th, 2) work was being done to begin the website redesign with Revize, and 3) ballot information would be provided to the Marquette County Clerk by May 15th.

Planning Report Gary Wommer, Board Liaison, and Nick Leach, Zoning Administrator, were in attendance and noted the most recent Planning Commission meeting held on May 8, 2018 which had included discussion on: 1) the new Regional Carpenters project on US 41 with a July groundbreaking, 2) revisiting a potential blasting ordinance, and 3) request from Lindberg & Sons / Kona Ridge to amend requirements for natural resource extraction permit.

Treasurer's Report A written report from Treasurer, Kathy Carlson, was reviewed by the Board members. Highlights included: 1) continued work on the bonding process for the 2018 new road millage projects, 2) work on Township Board Policies, 3) work with 906 Technology on server upgrade, 4) work with Credit Check on delinquent tipping fee bill, and 5) continued collection of 2017 delinquent Personal Property Taxes.

Supervisor's Report Supervisor Carlson provided an update on Township activities since the last Board meeting.

Brownfield Authority No meeting held.

Wellhead Protection Committee No meeting held.

Road Projects Gary Wommer noted the Road Project continues to move forward. He also noted the Marquette County Road Commission will be contacted to see if there is any interest in paving Co.Rd. JA west to the Ishpeming Township line while the Township is working on the project in the area.

Advisory Trail Committee Al Reynolds was in attendance. He noted summer work on the trail is beginning.

Personnel Committee Chairperson Sertich noted a Personnel Committee meeting had been held on April 25, 2018. Items covered included: 1) current wage matrix and how to add new positions and job descriptions, 2) what occurs with wage matrix pay increases should an employee have a negative review, 3) possible longevity pay, 4) training reimbursement agreement. Discussion on Personnel Policy updates included: 1) HSA Annual Insurance deductive, 2) Hire Date vs Anniversary Date, 3) Overtime within a week when PTO is used, 4) dissemination of Policy information and Board meeting information to employees, 5) Insurance Opt-Out, and 6) Committee member pay rates. With the Community Center Board looking to add a new Township position and job description, this would need to be addressed by the Personnel Committee at their next meeting.

Water Department / Building & Grounds Maintenance Employee – Full Tme Designation Board members discussed making the Water Department / Building & Grounds Maintenance job a full-time position. Questions were asked with regards to what new duties would be performed with working 10 additional hours per week. The Water Department Supervisor noted some items which had not been completed in an extended period could now be tackled. It was noted both the Community Center Board and Water Department had agreed to bring the position full-time with Township Board approval. After further discussion and upon motion of Patrick Moyle, seconded by Gary Wommer, approval was given to make the Water Department / Building & Grounds Maintenance job full-time with the expense split 50/50 between the two departments and with the Water Department Supervisor's wage split of 95% Water / 5% Community Center to be revised to 100% water effective with the next payroll. Motion Carried.

Emergency Management Report Mr. Carlson noted addresses were up-to-date.

Correspondence

- Thank You – City of Escanaba for legal support on Dark Store issue
- Email – Gravel needed at end of pavement on Co.Rd. 510
- Thank You – Negaunee Senior Citizens Center

Public Comment

None

Informational Item

- MCTA Minutes
- Superior Trade Zone Minutes
- Tipping Fee Increase Information

Board Member Comments

Kathy Carlson wished Patrick Moyle a Happy Birthday on Friday, May 11th.

Next Meeting

The next regularly scheduled Township Board Meeting will be held on Thursday, June 14, 2018, at 7 p.m. at the Negaunee Township Hall

Adjournment

No further business appearing and upon motion of Rachel Sertich, seconded by Kathy Carlson, the meeting was duly adjourned at 9:58 p.m.

Respectfully submitted,

Rachel Sertich
Negaunee Township Clerk