

Negaunee Township Regular Board Meeting – August 8, 2019

Call to Order

Rachel Sertich, Acting Chairperson, called the meeting to order at 7:00 p.m. with the Pledge of Allegiance. Other Board members present included Kathy Carlson, Jeremy Hosking and Patrick Moyle.

Excused Absence

Gary Wommer

Consent Agenda

Upon motion of Patrick Moyle, seconded by Jeremy Hosking, the Consent Agenda was approved. Motion Carried

- Minutes of the meeting held on July 11, 2019 (verifying status of MCSWMA grant).
- Clerks Bills and Claims:

GF Pooled Checks	2642 - 2736
Direct Deposit Payroll	DD44 – DD63
EFT Items	EFT15(E) – EFT26 (E) EFT31 (E) – EFT40 (E)
Tax	2258 - 2262
Water Checks	<u>8375 - 8396</u>
TOTAL:	<u>\$ 416,486.22</u>

Agenda

Board members reviewed the revised meeting agenda removing the Cash Handling & Receipting Policy which had been approved at the July, 2019 meeting. Upon motion of Kathy Carlson, seconded by Patrick Moyle, the amended Agenda was approved. Motion Carried.

Public Comment

None

Old Business

None

New Business

Electronic Sign Usage Policy Board members reviewed a draft Negaunee Township Electronic Sign Usage Policy. It was noted the Policy was a good starting point and could be revised if needed. Upon motion of Kathy Carlson, seconded by Patrick Moyle, the Negaunee Township Electronic Sign Usage Policy was adopted effective immediately, with the Policy to be included in the Township’s Policy Manual. Motion Carried.

Hoist Road Project Loan Board members discussed a proposed increase to the cost of the Hoist Road Project to cover guardrail expense which will not be paid by the Marquette County Road Commission. Concerns were

noted as this additional expense of approximately \$92K had not been anticipated. Upon motion of Patrick Moyle, seconded by Kathy Carlson, this item was tabled until the September, 2019 meeting in order for additional information to be obtained. Motion Carried.

Northview Company LLC – Rezoning Application Information pertaining to rezoning of a parcel of land (#52-10-135-001-00) which will be split into 3 parcels with Parcel #1 to remaining General Business and Parcel #2 and #3 to be Forestry. Parcel #3 will have deed restrictions due to contamination. The request was reviewed by the Township Wellhead Protection Committee on 7/25/19 and approved unanimously. The Planning Commission reviewed the request on 8/6/19 with no public comment. In addition, the Marquette County Planning Commission had reviewed the request 8/7/19 and found no fault and voted unanimously approved. Access to Parcel #1 and #2 would be via an easement with no direct Co. Rd. 492 access. There is no intended use for Parcel #1 at this time, while Parcel #2 is for a proposed marijuana growing facility. Upon motion of Patrick Moyle, seconded by Jeremy Hosking, with the land split for parcel #52-10-135-001-00, approval was given for Parcel #1 to remain zoned General Business and Parcels #2 and #3 to be zoned Forestry. Motion Carried.

Water Department Travel Request Water Department Supervisor Russ Williams was requesting to use his personal vehicle to attend the 9/11/19 AWWA State Conference rather than the Travel Policy requirement to rent a vehicle if traveling downstate. He would not seek mileage reimbursement, but would request he be reimbursed for his fuel cost. The request would ultimately save the Township money as renting a vehicle would cost approximately \$175 not including fuel. Upon motion of Patrick Moyle, seconded by Kathy Carlson, approval was given to allow Water Department Supervisor Russ Williams to use his personal vehicle to attend the 9/11/19 AWWA State Conference, with reimbursement only for fuel costs and meals as allowed by the Travel Policy. Motion Carried.

MMFLA Police Ordinance Review Board members discussed MMFLA Police Ordinance. Trustee Moyle noted this is an issue garnering people's attention including the potential loss of land values. He is concerned with the number of facilities allowed per Section 1003 of the Ordinance and was wondering how the numbers were established. Mr. Moyle made a motion of reduce the number of facilities for A, B & C from 5 to 2, but the motion died for lack of support. It was noted the Township will have to deal with recreational use of the product at some point (although emergency rules are already in place). In addition, it might be beneficial to contact neighboring communities to see where they officially stand on the issue. Ultimately Mr. Moyle requested the Township review all of the numbers included in Section 1003 (Growers, Processors, etc), and specifically look to reduce the number of Growers A, B & C.

Reports

Community Center Board (CCB) Patrick Moyle, Board Liaison to the CCB, provided an update on the CCB.

- **Revise CCB / Parks & Rec Maintenance Lead Worker Job Description** – Upon motion of Patrick Moyle, seconded by Kathy Carlson, approval was given to revise the Job Description for the CCB / Parks & Rec Maintenance Lead Worker effective immediately to show the position reports to the CCB and Recreation Committee **via the Township Supervisor**. Motion Carried.
- **Front Office Security** It was noted the Request For Proposals to design a security gate for the front office area had garnered no responses. It was recommended the Township work with UP Engineers and Architects to continue to move this project forward.

Recreation Committee Patrick Moyle, Board Liaison to the Recreation Committee, provided an update for the meeting held on 8/5/19 (no minutes available). Items highlighted included: 1) information being obtained to resurface the tennis court, and 2) Game Time Inspector Richard Sinclair will be coming to the Township to review the playgrounds.

- **Dump Trailer Acquisition** Board members discussed 3 bids which had been received for a dump trailer. The low bid had come from UP Kubota. Upon motion of Patrick Moyle, seconded by Jeremy Hosking, approval was given for the Recreation Committee to purchase a dump trailer from UP Kubota at a cost of \$7,160. Motion Carried.

Fire Department Report Assistant Fire Chief Jim Ellenbaas was on hand to review the Fire Department report dated August 8, 2019. Highlights included 1) 10 calls for the month of July, 2019 (97 year-to-date), 2) National Night Out held on 8/1/19 was very successful with around 300 people in attendance, and 3) monthly training was drafting with the Tanker, Wilderness vehicle and portable pumps. He also noted the Department had interviewed 2 individuals for possible membership.

Water Report The Water Report for July, 2019 was reviewed by Water Department Supervisor Russ Williams. He noted: 1) there have been numerous Miss Dig requests including one for all of Longyear Drive due to new gas lines being installed, 2) the report for annual water samples had been received, 3) water lines to Heritage Drive property was installed and for 4 Sawmill Road was replaced, 4) the water service to the new Carpenters facility was complete, and 5) hydrant flushing is taking place as time allows and they will be working with Smith to replacement the hydrants in conjunction with the water main extension to the Carpenters facility.

Clerk Report The Clerk noted: 1) the August 6th election had run smoothly with only 65 voters taking part, 2) the Marquette County Medical Care Facility will be invoiced for all Township expenses associated with the election, 3) the DRAFT audit had been received from Anderson Tackman and was available for review on the shared drive where the Board packets are located, and 4) the Township conference will be used on the morning of September 10th for updates and maintenance to voting equipment – both Negaunee Township’s and other surrounding communities.

Township Manager Report Nick Leach, Township Manager, provided an updated on the Planning Commission meeting held on August 6, 2019. Highlights included: 1) update on Kona Ridge Conditional Use Permit request for natural resource extraction, and 2) Northview Company rezoning application.

The Manager also noted there is no direct guidance for the Sanitation Department on how to deal with billing properties which have been foreclosed upon. He will do some research and see how this issue may be dealt with in surrounding communities.

Assessor’s Report Assessor Susan Bovan was on hand to review her written report for the month of July, 2019. Highlights included: 1) July Board of Review held on 7/16/19 had 10 parcels presented for review, and 2) the reappraisal in the Horseshoe Lake area had been completed.

Treasurer’s Report Treasurer, Kathy Carlson, provided an update on the Treasurer’s Department, including: bank account balances totaled \$3,272,852.20 as of 7/31/19 (revised number as total on report was 6/30 balance), and 2) tax collection was underway with only 2 remaining 2018 Delinquent Personal Property taxes to be collected. She also provided information on the various meetings, events and trainings she had attended.

Supervisor’s Report In his absence, Supervisor Wommer provided a written Supervisor’s report as to items which had been addressed over the last month.

Road Projects Road project update was included in the Supervisor’s report. It was also noted work had begun on the Hoist Road project.

Advisory Trail Committee Al Reynolds was in attendance. He noted work continues to patch sections of the trail.

Personnel Committee Rachel Sertich, Chairperson of the Personnel Committee, noted if schedules will accommodate it she will be looking to hold a meeting prior to the next Township Board Meeting.

Emergency Management Report No update.

Correspondence

- Miles Parkkonen letter dated 7/22/19

Public Comment

None

Informational Item

- SCI Cleaning Contract – Total Cost \$1,880.00

Board Member / Township Manager Comments

Patrick Moyle – It is nothing personal with regards to questions and concerns he is raising with regards to marijuana. As a Trustee he wants to be certain to control what is going on to the best of the Township’s ability and protect the interests of Township residents.

Kathy Carlson – Noted the conversation regarding marijuana in the Township is productive and she does not take any offense to the questions raised or passion shown on the topic.

Jeremy Hosking – Glad to see the National Night Out was so successful and wanted to thank all those involved on a job well done. He also posed a question about how speed limits are established within the Township and was advised speed studies can be completed, but if they show the average speed is higher than the posted limit, the posted limit may be increased.

Nick Leach – The grant for the water main extension had been finalized with the State Inspection along with pictures and invoices being forwarded to the State.

Next meeting

The next regularly scheduled Township Board Meeting will be held on Thursday, September 12, 2019, at the Negaunee Township Hall beginning at 7 p.m.

Adjournment

With no further business appearing and upon motion of Patrick Moyle, seconded by Kathy Carlson, the meeting was adjourned at 8:58 p.m.

Respectfully submitted,

Rachel Sertich
Negaunee Township Clerk