

# Negaunee Township 2015-2016 Annual Budget Hearing

March 26, 2015

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## Call to Order

The Budget Hearing of the Negaunee Township Board was called to order at 6:00 p.m. by William Carlson with the Pledge of Allegiance. A Roll Call vote was taken indicating:

Present: William Carlson, John Ennett, Carl Nurmi, Rachel Sertich and Duane Soine.

Absent: None

## Public Comment

None

## Proposed Budgets

The following proposed budgets were individually reviewed:

- 1) General Fund
- 2) Brownfield Fund
- 3) Community Center Fund
- 4) Fire Fund
- 2) Liquor Fund (*amended*)
- 5) Road Fund
- 6) Sanitation Fund
- 7) Water Fund

The proposed Liquor Fund budget was amended, increasing Liquor Inspection Fees by \$55 and Liquor Inspector Wages by \$55 - resulting in a net change of \$0.

Upon motion of John Ennett, seconded by Duane Soine, the 2015-2016 *proposed* budgets as presented and amended were approved, for presentation at the Township's 2015 Annual Meeting. Motion Carried.

## Truth in Taxation

Upon motion of Duane Soine, seconded by Carl Nurmi, it is the intent of the Township Board to levy the following taxes for the 2015-2016 Fiscal Year based on the following levy amounts.

Township Operating	1.39480
Community Center	1.99260
Roads	0.97400
Fire	<u>2.50000</u>
TOTAL	6.86140

Motion Carried

Aye: 5 Nay: 0 Absent: 0

## Annual Salary Schedule

Upon motion of John Ennett, seconded by Carl Nurmi, the Negaunee Township Board submits the following salary schedule for the fiscal year commencing April 1, 2015 and ending March 31, 2016 to be approved at the Annual Meeting: Supervisor \$16,000 per year, Clerk \$15,000 per year, Treasurer \$15,000 per year, and Trustee \$4,200 per year. Motion Carried. Aye: 5 Nay: 0 Absent: 0

## Adjournment

No further business appearing and upon motion of John Ennett, seconded by Duane Soine, the Budget Hearing was adjourned at 6:12 p.m. Motion Carried.

Respectfully submitted,

Rachel Sertich  
Clerk

# Negaunee Township 2015 Annual Meeting

March 26, 2015

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## Call to Order

The Annual Meeting of the Negaunee Township Board was called to order at 6:12 p.m. by William Carlson. A Roll Call vote was taken indicating:

Present: William Carlson, John Ennett, Carl Nurmi, Rachel Sertich and Duane Soine

Absent: None

## 2014 Budget & Annual Meeting Minutes

The minutes of the March 27, 2014 Budget Hearing and 2014-2015 Annual Meeting were reviewed. Upon motion of Carl Nurmi, seconded by Duane Soine, the minutes as presented were approved. Motion Carried.

## Public Comment

Gary Wommer, 64 Co. Rd. 510, asked the Board about what type of schedule was in place regarding maintenance for the water tank. The Township Supervisor and Water Department Supervisor indicated Utility Sales had examined the tank in 2013. In addition, with the new setup for the Water budget and rates, funds are officially being set aside annually to cover the expense of painting the tank.

## Annual Salary Schedule

Upon motion of Gary Wommer, seconded by Doug Pascoe, approval was given to set the following Board salary schedule for the fiscal year commencing April 1, 2015 and ending March 31, 2016: Supervisor \$16,000 per year, Clerk \$15,000 per year, Treasurer \$15,000 per year, and Trustee \$4,200 per year. Motion Carried.

## Authorization Resolutions

WHEREAS, the electors of the Township of Negaunee, at its Annual Meeting, empower the Township Board to buy or sell property as deemed in the best interest of the Township;

And, WHEREAS, the Township Board requires a depository for its funds;

And, WHEREAS, the Township desires to appoint Legal Counsel;

And, WHEREAS, the Township desires to appoint an Auditor;

And, WHEREAS, the Township desires to approve checking accounts;

LET IT BE KNOWN that at the 2015 Annual Hearing held on March 26, 2015 the following motions were made and approved:

- 1) **Approve Buying & Selling of Property** Upon motion of Doug Pascoe, seconded by Gary Wommer, Township officials are empowered to Buy or Sell property as deemed necessary and in the best interest of the Negaunee Township. Aye: 5 Nay: 0 Absent: 0 Motion Carried
- 2) **Designate Depository** Upon motion of Gary Wommer, seconded by Doug Pascoe, approval was given to appoint Wells Fargo Bank, N.A., Range Bank and River Valley Bank as depositories for Negaunee Township Funds. Aye: 5 Nay: 0 Absent: 0 Motion Carried
- 3) **Designate Attorney** Upon motion of Gary Wommer, seconded by Jeff Kontio, approval was given to appoint Kevin Koch, *Miller Canfield, Pence & Numinem* and Fahey Schultz Burzych & Rhodes, PLC, as legal counsel for Negaunee Township. Aye: 5 Nay: 0 Absent: 0 Motion Carried (*Subsequent to the Annual Meeting, Miller Canfield, Pence & Numinem requested they not be considered for Township Legal Counsel*)
- 4) **Designate Auditors** Upon motion of Gary Wommer, seconded by Doug Pascoe, approval was given to continue the contract with Cowell & LaPointe as Negaunee Township Auditors for the 2015-2016 Fiscal Year. Aye: 5 Nay: 0 Absent: 0 Motion Carried
- 5) **Approve Township Checking Accounts** Upon motion of Doug Pascoe, seconded by Gary Wommer, approval was given for the following Township checking accounts:
  - Brownfield Fund Checking Account
  - Community Center Security Deposit Checking Account

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- General Fund “Pooled” Checking Account
- Hardwood Lane Water Project
- Tax Fund Checking Account
- Trust and Agency Checking Account
- Water “Pooled” Checking Account
- Water Operations & Maintenance Checking Account

Motion Carried

Aye: 5 Nay: 0 Absent: 0

## Committee Approvals

Board members reviewed the various Township Committees. Upon motion of Jeff Kontio, seconded by Gary Wommer, the following individuals are appointed to the Committees indicated, to serve in that capacity until the next Township Annual meeting or until their successor has been appointed, with appropriately staggered terms for the Planning Commission members.

<u>Planning Commission</u>	<u>Zoning Board of Appeals</u>	<u>Board of Review</u>	<u>Brownfield Committee</u>	<u>Wellhead Protection Committee</u>	<u>Personnel Committee</u>
Thyra Karlstrom Lisa Petersen Al Reynolds Jim Thams Carl Nurmi (Bd. Liaison) Linda Olsen (Non-Voting Secretary)	Steve Laine Eugene Maki Lisa Peterson Linda Olsen (Alternate & Secretary)	Yvonne Clark Bill Michelin Wayne Moilanen Doug Pascoe	Greg Johnson Kevin Jokinen Mike Lempinen Eugene Maki James Thams Twp Zoning Administrator (Brownfield Dir.)	Thyra Karlstrom James Lounds George Saip Dan Skewis William Carlson, Sup Carl Nurmi, Bd Mbr Russ Williams, Wtr Sup Zoning Admin, Twp Staff	Patti LaFond, Comm Ctr Rachel Sertich, Twp Bd Duane Soine, Twp Bd Russ Williams, Twp Emp Carrie Heard, Twp Emp Lisa Petersen, Twp Res.
<u>Bldg/Rec Comm</u>	<u>Emergency Management Coordinator</u>	<u>Fire Auxiliary</u>	<u>Utility Review Committee</u>		
Duane Soine (Bd. Liason)	William Carlson	Ray Ball William Carlson Earl Pleau	John Ennett		

Motion Carried

Aye: 5 Nay: 0 Absent: 0

## Budget Approval

Upon motion of Doug Pascoe, seconded by Gary Wommer, approval was given to adopt the 2015-2016 Fiscal Year Budgets for all funds as amended and approved at the Township Budget Hearing. Motion Carried  
Aye: 5 Nay: 0 Absent: 0

## Old Business

None

## New Business

None

## Adjournment

No further business appearing and upon motion of John Ennett, seconded by Carl Nurmi, the Annual Meeting was duly adjourned at 6:33 p.m.

Respectfully submitted,

Rachel Sertich  
Clerk

## Negaunee Township Regular Board Meeting – March 26, 2015

### Call to Order

William Carlson, Township Supervisor, called the meeting to order at 6:33 p.m.. Other Board members present included John Ennett, Carl Nurmi, Rachel Sertich and Duane Soine .

Absent: None

### Agenda

Board members reviewed the Agenda. Upon motion of John Ennett, seconded by Carl Nurmi, the agenda was approved. Motion Carried.

### Approval of Minutes

Upon motion of Carl Nurmi, seconded by John Ennett, the minutes of the Township Board meeting held on February 12, 2015 were approved. Motion Carried.

### Public Comment

None

### Old Business

Bussone Request for Compensation – Dead River Plat Revision The Board again reviewed correspondence from the Township Attorney dated March 18, 2015 regarding Mr. Bussone's request to be reimbursed for work performed - which the Board had previously denied. As in previous meetings, Board members felt the Township did not create the issue. However, because of issues incurred with filing the Plat with the State of Michigan and revisions which needed to be made, Board members felt it was in the best interest of the Township and ultimately in this regards cost effective to pay Mr. Bussone to finish work on the Plat including recording fees and possible copies. Correspondence had been received from Mr. Bussone indicating his commitment to perform the remaining work at a cost of \$450. Upon motion of John Ennett, seconded by Carl Nurmi, approval was given to pay Larry Bussone \$450 to complete the Dead River Plat revisions, with up to an additional \$100 for recording and copying fees. Motion Carried.

### New Business

Brownfield Assessment – Purchase Order Request – 4 Sawmill Road Board members reviewed a proposal for a Phase I Environmental Site Assessment for 4 Sawmill Road in the Township at a cost of \$2,200. Upon motion of John Ennett, seconded by Duane Soine, approval was given to accept the proposal / purchase order from GEI Consultants of Michigan (Marquette, MI) with the Negaunee Township Brownfield Authority for 4 Sawmill Road at a cost of \$2,200. Motion Carried.

Water Rate – Annual Adjustment The Supervisor noted the annual water rate adjustment needed to be implemented based on the approval of the Water Department's 2015-2016 fiscal year budget, which is used to calculate the rate. Upon motion of John Ennett, seconded by Rachel Sertich, approval was given for the Township to establish water rates as a Basic Rate of \$16.07 (prior rate of \$15.31) per month with a cost of \$5.36 per thousand gallons (prior rate \$5.22) effective April 1, 2015. Motion Carried

### Reports

Fire Department Report Jeff Kontio, Fire Chief, was in attendance and provided a verbal Fire Department report for February, 2015. Items highlighted included: 1) 5 calls for the month of February, and 2) training was annual blood born pathogens and breathing masks / exposure policy.

**Community Center Board** The Board reviewed the minutes of the Community Center Board meeting held on March 4, 2015. Items highlighted included: 1) a camera was purchased for the Recreation program, 2) work continues on the kitchen remodeling project, 3) the Ice Rink Attendance had resigned his position, 4) the computer for the Custodian had been replaced, and 5) Election of Officers had taken place including Patti LaFond, Chairperson, and Crystal Reichel, Treasurer.

**Water Report** Board members reviewed the Water Department Report dated February, 2015 from Water Supervisor, Russ Williams, who was in attendance. Items highlighted included: 1) approximately 15 thaws took place during the month, with the new welder being very helpful (he thanked the Board for the approval to purchase the same), 2) hydrant cleaning took considerable time during the month due to the amount of snowfall, and 3) the frost depth was at 90 inches.

**Clerk Report(Bills, Claims)**

Water fund checks #7561 through #7589 from Range Bank totaling \$27,808.37 were reviewed. Upon motion of John Ennett, seconded by Duane Soine, the Water fund checks as presented were approved. Motion Carried.

General Fund checks #24151 through #24273 totaling \$133,656.31 and ACH information for the month of February, 2015 totaling \$10,573.43 were reviewed. Upon motion of John Ennett, seconded by Carl Nurmi, the General Fund checks and ACH with a grand total of \$144,229.74 as presented were approved. Motion Carried.

**Budget Adjustments** The Clerk recommended budget adjustments for the General, Brownfield, Community Center, Fire, Liquor, Road, Sanitation and Water Funds. Upon motion of John Ennett, seconded by Carl Nurmi, adjustments for 2014-2015 budget line items were approved – a complete copy of which is maintained in the Clerk’s Township 2014-2015 Budget files. Motion Carried.

**Committee Wage Increases** The Clerk provided information on the potential impact of wage increases to Township Committee members. After discussion and upon motion John Ennett, seconded by Carl Nurmi, approval was given to increase committee wages for all committees paid on a per meeting basis to: Chairperson - \$75 per meeting, Secretary / Treasurer - \$60 per meeting, and Member - \$50 per meeting. Motion Carried.

**Planning Report** Carl Nurmi, Board Liaison to the Planning Committee, provided an update on the meetings held on February 10<sup>th</sup> and March 10<sup>th</sup>, 2015 along with members reviewing a written report by Lauren Nenadovich, Zoning Administrator, dated March 24, 2015. Highlights included: 1) issuance of Kona Ridge Conditional Use Permit, 2) Zoning Map revisions with a public hearing to be held on April 7, 2015, 3) discussions regarding the Private Road Ordinance, and 4) status on the sign for North Country Disposal.

**Zoning Administrator Resignation** It was also noted Lauren Luce had submitted a Letter of Resignation from the Township effective April 10, 2015. Work will begin immediately to find her replacement.

**Assessor’s Report** John Gehres, Assessor, provided a written monthly report dated March, 2015. Items highlighted included: 1) March Board of Review, 2) Assessed Values, and 3) Land Values and ECF Maps. The Assessor also noted he is currently working on sales studies, and the Township is broken up into 7 areas.

**Treasurer’s Report** John Ennett, Treasurer, provided the Treasurer’s report. He noted he continues to correct the manner in which the State of Michigan provides payment, as Water funds were being deposited in the General Fund checking account, and General Fund payments (revenue sharing, etc) were being deposited into the Water checking account.

**Supervisor's Report** William Carlson, Township Supervisor, provided an update on Township activities since the last Board meeting including: 1) participating in the Marquette County Brownfield meeting at the DEQ Loan Fund meeting, 2) contacting the MCRC regarding contracts for next fiscal year, 3) discussing zoning changes with residents, 4) working on the DRCA Plat issue, and 5) attending MCTA meeting to meet the new Veterans Affairs officer for the area.

**Wellhead Protection Committee** The Wellhead Committee is working to update a brochure which details information on the protection plan.

**Brownfield Authority** As was previously noted, a Phase I environmental assessment will take place on the 4 Sawmill Road property.

**Advisory Trail Committee** No update.

**Personnel Committee** No meeting held.

**Wage Increases** Board members discussed full-time employee wage increases which had been reviewed during the Budget work session. Upon motion of John Ennett, seconded by Duane Soine, approval was given to grant a 2% wage increase to all full-time positions (with the exception of Community Center Custodian which will be determined by the Community Center Board) effective April 1, 2015. Motion Carried.

**Emergency Management Report** Mr. Carlson noted address changes had been updated.

### **Correspondence**

- Fuel Adjustment Letter – North Country Disposal

### **Additional Public Comment**

Doug Pascoe, 9 Longyear Drive in Negaunee Township, asked the Board about General vs. Charter Law Township which had been brought up by the Board 12-14 years ago. He recommended the Board consider appointing a Citizen Committee to look into this possibility.

### **Informational Items**

- FOIA Changes
- Rotary Ambulance

### **Board Member Comment**

Duane Soine asked the status of the trailer issue on Roy Koski's property. It was noted Moyle would be removing the same.

Carl Nurmi asked about the collapsed trailer on Co. Rd. 510. It was noted with previous issues at the site, there has been difficulty in contacting the land owner.

John Ennett noted: 1) the Township should continue to pursue the land on which to construct a water tank at the top of the hill on U.S. 41, 2) has anything transpired with regards to access to the Carp River property, and 3) he noted a Thank You note from Anne Giroux to Carrie Heard thanking her for the work on the County Tax Settlement.

### **Next Meetings**

The next scheduled Township Board Meeting will be held on Thursday, April 9, 2015, to be held at 7 p.m. at the Negaunee Township Hall.

### **Adjournment**

No further business appearing and upon motion of Carl Nurmi, seconded by Rachel Sertich, the meeting was duly adjourned at 7:45 p.m.

Respectfully submitted,

Rachel Sertich  
Negaunee Township Clerk